

**San Carlos School District**  
**Minutes**  
**Board of Education Regular Board Meeting**  
September 24, 2015, 5:00 PM  
San Carlos School District Board Room

1200 Industrial Road, Unit 9B, San Carlos, CA 94070

Open Session 5PM

**Attendance Taken at 5:00 PM:**

Present:

Nicole Bergeron  
Carol Elliott  
Kathleen Farley  
Adam Rak  
Seth Rosenblatt

**1. Call to Order**

Minutes:

President Elliott called the meeting to order at 4:00 PM at the District Office, San Carlos School District, 1200 Industrial Road, Unit 9B, San Carlos and announced that the meeting was being tape recorded. Audio copies of Board meetings are available by request from Christina Carrier or by viewing online at <https://archive.org/details/BoardMeeting20150924>.

Others present: Chief Operations Officer Robert Porter, Assistant Superintendent Mary Jude Doerpinghaus and Director of 21st Century Learning & Educational Technology Thomas Keating.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924>.

Approval of Agenda: 0:27

Communications: 1:25

Consent Agenda: 1:46

Discussion Item 5A: 7:07

Discussion Item 5B: 22:46

Information/Presentation 6A: 38:11

Information/Presentation 6B: 1:12:01

Information/Presentation 6C: 1:22:22

Discussion/Action Item 7A: 1:12:42

Discussion/Action Item 7B: 1:13:31

Action Item 8A: 1:14:09

Action Item 8B: 1:15:25

Action Item 8C: 1:16:11

Action Item 8D: 1:16:38

Action Item 8E: 1:17:01

Action Item 8F: 1:17:23

Comments: 1:17:44

Agenda Setting: 1:22:32

## **2. Approval of Agenda**

Minutes:

Trustee Rak requested to pull item 4H, Approval of Renewable Energy Consulting Agreement with Sage Renewables, from the Consent Agenda.

Motion to approve agenda as amended with pulling Consent Item 4H to be voted on separately was made by Trustee Bergeron. Motion was seconded by Trustee Farley

Vote: 5-0

ADAM RAK - Yes

NICOLE BERGERON - Yes

SETH ROSENBLATT - Yes

KATHLEEN FARLEY - Yes

CAROL ELLIOTT - Yes

Motion carries

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 0:27.

## **3. Communications**

Minutes:

There were no communications.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:25.

## **4. Consent Agenda**

Minutes:

Consent agenda items are those considered routine and for which general agreement among board members is expected, and as such do not need discussion before a vote. Unless a board member requests that an item be removed for discussion, the entire package is voted on at once without explanation or comment.

Consent item 4H (Approval of Renewable Energy Consulting Agreement with Sage Renewables) was pulled from Consent to be voted on separately during Approval of the Agenda. Motion to approve consent items 4a-4g and 4i-4k was made by Trustee Rak. Motion was seconded by Trustee Bergeron.

Vote: 5-0

ADAM RAK YES

NICOLE BERGERON YES

SETH ROSENBLATT YES

KATHLEEN FARLEY YES

CAROL ELLIOTT YES

Motion carries.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:46.

#### **4.A. Approval of Contract with Peninsula Associates**

**Motion Passed:** Board approval of contract with Peninsula Associates as written. Passed with a motion by Adam Rak and a second by Nicole Bergeron.

Yes Nicole Bergeron  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Adam Rak  
Yes Seth Rosenblatt

#### **4.B. Approval of Silicon Valley Mathematics Initiative MAC Membership Dues 2015-2016**

**Motion Passed:** Board approval of contract with Silicon Valley Mathematics Initiative as written. Passed with a motion by Adam Rak and a second by Nicole Bergeron.

Yes Nicole Bergeron  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Adam Rak  
Yes Seth Rosenblatt

#### **4.C. Approval of Building Maintenance System Contract with I'm In Control**

**Motion Passed:** Approval of contract with I'm In Control for Automated HVAC, Lighting Control and Electric Monitoring with Remote Maintenance Access for San Carlos School District. Passed with a motion by Adam Rak and a second by Nicole Bergeron.

Yes Nicole Bergeron  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Adam Rak  
Yes Seth Rosenblatt

#### **4.D. Approval of SMCOE 2015-2016 SMEDCENTER Portal Agreement with Arundel School and Heather**

**Motion Passed:** Board approval of both agreements for portal service through SMCOE for 2015-2016 school year for Arundel and Heather Schools. Passed with a motion by Adam Rak and a second by Nicole Bergeron.

Yes Nicole Bergeron

Yes Carol Elliott  
Yes Kathleen Farley  
Yes Adam Rak  
Yes Seth Rosenblatt

#### **4.E. Approval of May 12, 2015 Minutes**

**Motion Passed:** Passed with a motion by Adam Rak and a second by Nicole Bergeron.

Yes Nicole Bergeron  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Adam Rak  
Yes Seth Rosenblatt

#### **4.F. Approval of April 16, 2015 Minutes**

**Motion Passed:** Passed with a motion by Adam Rak and a second by Nicole Bergeron.

Yes Nicole Bergeron  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Adam Rak  
Yes Seth Rosenblatt

#### **4.G. Approval of Health Connected 2015 - 2016 Service Agreement**

**Motion Passed:** Board approval of service agreement with Health Connected as written. Passed with a motion by Adam Rak and a second by Nicole Bergeron.

Yes Nicole Bergeron  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Adam Rak  
Yes Seth Rosenblatt

#### **4.H. Approval of Renewable Energy Consulting Agreement with Sage Renewables**

**Motion Passed:** Approval of renewable energy consulting agreement with Sage Renewables. Passed with a motion by Adam Rak and a second by Kathleen Farley.

Yes Nicole Bergeron  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Adam Rak  
Yes Seth Rosenblatt

Minutes:

This item was pulled from the Consent Agenda as requested by Trustee Rak. Trustee Rak asked for background information and noted his belief that because the cost of this contract is relatively high it should not be voted on through consent.

Robert Porter, Chief Operations Officer, stated that this was on consent because the Board had already discussed this matter at a previous meeting and the Board had given direction to staff at that time to pursue negotiation of this contract.

There was minimal discussion among the Board. Staff will look into the possibility of cost savings to involve Charter Learning Center.

Motion to approve Renewable Energy Consulting Agreement with Sage Renewables was made by Trustee Rak. Motion was seconded by Trustee Farley.

Vote: 5-0

Motion carries.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 2:11.

#### **4.I. Approval of Warrant Report**

**Motion Passed:** Staff seeks approval of the Warrant Report Passed with a motion by Adam Rak and a second by Nicole Bergeron.

Yes Nicole Bergeron  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Adam Rak  
Yes Seth Rosenblatt

#### **4.J. Approval of Gifts to District**

**Motion Passed:** Approve acceptance of gift. Passed with a motion by Adam Rak and a second by Nicole Bergeron.

Yes Nicole Bergeron  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Adam Rak  
Yes Seth Rosenblatt

#### **4.K. Approval of Personnel Report**

**Motion Passed:** Staff recommends approval of the presented Personnel Report. Passed with a motion by Adam Rak and a second by Nicole Bergeron.

Yes Nicole Bergeron  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Adam Rak  
Yes Seth Rosenblatt

### **5. Discussion Items**

#### **5.A. Bond Program Presentation and Pending Issuance Resolution #8:15/16: Resolution of The Board of Education of the San Carlos School District Authorizing the Issuance and Sale of Not to Exceed \$36,002,100.70 Aggregate Principal Amount of Bonds of San Carlos School District, Including Bonds that Allow for the Compounding of Interest**

Minutes:

Chet Wang from Keygent Advisors and Don Field from Orrick, Herrington & Sutcliffe updated the board on the process for issuing the next and final series of Measure H bonds later this fall. This issuance is in anticipation of Facilities Master Plan construction cash flow needs.

Items presented were:

- Two scenarios for issuing the next series of bonds, one with mix of Capital Appreciation Bonds and one with Current Interest Bonds only. In order to fully access the balance of Measure H authorized bonds to meet construction schedule about 18.5% of issuance will be in Capital Appreciation Bonds, which will defer the repayment of principal and interest until later years. Mr. Wang also reviewed plans to refinance about \$12.4 million of 2005 bonds that could save about \$1.4 million in debt service due to current low interest rates. A financing timeline which included the Board approving an issuance resolution at the October 8th meeting was also presented.

- Summary of the legal documents required in accordance with AB 182, which include an authorizing resolution, disclosure certificate, purchase agreement and preliminary statement.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 7:07.

### **5.B. Applying Cost Savings From Central Middle School Construction Project**

Minutes:

Robert Porter, Chief Operations Officer stated that we were on time and under budget on the Central Middle School construction project.

Trustees discussed the application of the cost savings from Central Middle School project towards other Facilities Master Plan (FMP) projects of about \$2.4 million. Consensus of the Board was that it is too premature to apply savings to any one project but rather view savings in light of the District's objective of educational parity as the guiding factor particularly as it relates to the various Tierra Linda Campus projects.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> 22:46.

## **6. Information/Presentations**

### **6.A. Special Education Review and Update**

Minutes:

Suzanne Webster-Morris, Director of Special Education presented the annual Special Education Summary for the 2014-2015 school year which included highlights, budget implications and expected trends moving forward regarding Special Education.

Some of the highlights included success of the "Transition Back to School" Camp, co-teaching expanded into elementary, hiring an additional bus driver which resulted in a cost savings to the district, formed a SEDAC with membership from each school, and implementation of Handle With Care.

Special Education enrollment grew slightly from 2013-2014 school year to the 2014-2015 school year, which now reflects that less than 10% of the District's total enrollment is identified as receiving SPED services. Ms. Webster-Morris stated that one reason our percentage of students served in SPED has lowered is because we are providing services to students earlier.

For 2015-2016, cost reductions for NPA behavior services and Non-Public school contracts are anticipated.

Trustees asked questions about the program. Trustees inquired if the students are equally dispersed across the schools? Ms. Webster-Morris explained that at the elementary level Brittan Acres and Heather have higher number of special education students due to the housing of learning centers at

these sites. Trustees requested further explanation of how success is measured. Ms. Webster-Morris shared that special education students have individual goals tied to their IEP's and progress is measured by these goals.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 38:11.

#### **6.B. Sunshine SCTA Reopener for 2015-16 Negotiations**

Minutes:

The San Carlos Teachers Association (SCTA) negotiations reopeners for 2015-2016 were presented to the Board and posted to the agenda (and hereby "sunshined") for public review.

There was no discussion.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:12:01.

#### **6.C. Sunshine SCSD Negotiations Reopener with SCTA for the 2015-16 school year**

Minutes:

Staff presented to the Board the opening negotiations from the San Carlos School District (SCSD) to the San Carlos Teachers Association (SCTA). This is an informational item.

There were no questions or comments from the Board.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:12:22.

### **7. Discussion/Action Items**

#### **7.A. Administrative Regulations 6162.51- State Academic Achievement Tests**

Minutes:

There were no questions or comments regarding Administrative Regulations 6162.51 - State Academic Achievement Tests. Motion to approve Administrative Regulations 6162.51 regarding State Academic Achievement Tests was made by Trustee Farley. Motion was seconded by Trustee Bergeron.

VOTE: 5-0

ADAM RAK - Yes

NICOLE BERGERON - Yes

SETH ROSENBLATT - Yes

KATHLEEN FARLEY - Yes

CAROL ELLIOTT - Yes

Motion carries.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:12:42.

#### **7.B. Administrative Regulations 5141 - Health Care and Emergencies**

Minutes:

There were no questions and/or comments regarding Administrative Regulations 5141 - Health Care and Emergencies. Motion to approve Administrative Regulations 5141 regarding Health Care and Emergencies was made by Trustee Rak. Motion was seconded by Trustee Rosenblatt.

VOTE: 5-0

ADAM RAK - Yes

NICOLE BERGERON - Yes

SETH ROSENBLATT - Yes

KATHLEEN FARLEY - Yes

CAROL ELLIOTT - Yes

Motion carries.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:13:31.

## **8. Action Items**

### **8.A. Approval of Revisions to LCAP**

Minutes:

Trustee Farley thanked staff for the clarifications table. Trustee Rak requested in the future to have the documents orientated in the correct direction as it is hard to read. There were no further questions or comments. Motion to approve the Revisions to the LCAP was made by Trustee Farley. Motion was seconded by Trustee Bergeron

VOTE: 5-0

ADAM RAK - Yes

NICOLE BERGERON - Yes

SETH ROSENBLATT - Yes

KATHLEEN FARLEY - Yes

CAROL ELLIOTT - Yes

Motion carries.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:14:09.

### **8.B. Approval to Delete Outdated Policies**

Minutes:

Trustee Farley thanked staff for removing these policies. There were no further questions or comments.

Motion to approve the deletion of outdated policies was made by Trustee Rak. Motion was seconded by Trustee Rosenblatt.

VOTE: 5-0

ADAM RAK - Yes

NICOLE BERGERON - Yes

SETH ROSENBLATT - Yes

KATHLEEN FARLEY - Yes

CAROL ELLIOTT - Yes

Motion carries.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:15:25.

**8.C. Resolution # 9:15/16 - Temporary Assignment Authorization - Mc Vey**

Minutes:

There was no discussion or comments.

Motion to approve Resolution \$9:15/16 - Temporary Assignment Authorization for McVey was made by Trustee Farley. Motion was seconded by Trustee Rak.

VOTE: 5-0

ADAM RAK - Yes

NICOLE BERGERON - Yes

SETH ROSENBLATT - Yes

KATHLEEN FARLEY - Yes

CAROL ELLIOTT - Yes

Motion carries.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:16:11.

**8.D. Resolution 10:15/16 - Temporary Assignment Authorization - Sterrett**

Minutes:

There was no discussion or comments.

Motion to approve Resolution #10:15/16 - Temporary Assignment Authorization - Sterrett was made by Trustee Bergeron. Motion was seconded by Trustee Farley.

VOTE: 5-0

ADAM RAK - Yes

NICOLE BERGERON - Yes

SETH ROSENBLATT - Yes

KATHLEEN FARLEY - Yes

CAROL ELLIOTT - Yes

Motion carries.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:16:38.

**8.E. Resolution # 11:15/16 - Temporary Assignment Authorization - Xavier**

Minutes:

There was no discussion or comments.

Motion to approve Resolution #11:15/16 - Temporary Assignment Authorization - Xavier was made by Trustee Rak. Motion was seconded by Trustee Rosenblatt.

VOTE: 5-0

ADAM RAK - Yes

NICOLE BERGERON - Yes

SETH ROSENBLATT - Yes

KATHLEEN FARLEY - Yes

CAROL ELLIOTT - Yes

Motion carries.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:17:01.

**8.F. Resolution # 12:15/16 - Temporary Assignment Authorization - Janzen**

Minutes:

There was no discussion or comments.

Motion to approve Resolution #12:15/16 - Temporary Assignment Authorization - Janzen was made by Trustee Farley. Motion was seconded by Trustee Bergeron.

VOTE: 5-0

ADAM RAK - Yes

NICOLE BERGERON - Yes

SETH ROSENBLATT - Yes

KATHLEEN FARLEY - Yes

CAROL ELLIOTT - Yes

Motion carries.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:17:23.

## **9. Comments**

### **9.A. Employee Group Comments**

Minutes:

There were no employee group comments.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:17:44.

### **9.B. Board Member Comments**

Minutes:

Trustee Rak stated that he has heard complaints regarding the bathrooms at Central Middle School, particularly for the 5th graders. He would like staff to look at a solution for providing bathrooms closer to the 5th grade classrooms. Trustee Rak reported on the SCEF Board Meeting he attended. One of the comments from the SCEF Board was that there are too many technology platforms for students and parents to use, such as Illuminate, Powerschool, Edmodo, etc. He further stated that the SCEF TOWN event is sold out for Sunday, and the SCEF Honorary Service Award nominations are underway. He is looking forward to the candidate forum on September 29th.

Trustee Rosenblatt wished the candidates the best at the Candidate Forum next week.

Trustee Farley is looking forward to the candidate forum. She congratulated the music teachers for the the Giant Steps Jazz Band that had its first practice last night at Carlmont. She heard that 80 students tried out and 12 from our schools made it. It is very impressive.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:17:52.

### **9.C. Superintendent Comments**

Minutes:

Superintendent Baker stated that more than \$2.6 million was raised by SCEF in support of this year's programs, noting that this feat was accomplished without the Town Event. Superintendent Baker stated that the school site councils and staff meetings have been talking about the revised Strategic Plan, Personalized Learning and Homework Policies.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:21:46.

## **10. Agenda Setting**

Minutes:

Future agenda items identified were:

- Tech Platform - Technology Plan which will be brought to the first meeting in November.

For more information watch the video at <https://archive.org/details/BoardMeeting20150924> and scroll to 1:22:32.

**11. Adjournment**

Minutes:

President Elliott adjourned the meeting at 6:25PM.

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Signature

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Signature