

San Carlos ESD Agenda Online Minutes

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Regular Board Meeting

March 26, 2015

Thursday, 04:00 PM

Open Session at 4:00pm

San Carlos School District Office

1200 Industrial Road, Unit 9B, San Carlos, CA 94070

Attendees

Nicole Bergeron	Board Member	
Carol Elliott	Board Member	
Kathleen Farley	Board Member	
Adam Rak	Board Member	
Seth Rosenblatt	Board Member	
Craig Baker	Superintendent	<i>non-voting</i>
Robert Porter	Chief Operating Officer	<i>non-voting</i>

Meeting Minutes

President Elliott announced the meeting was being taped. Video copies of Board meetings are available by request from Christina Carrier or by viewing online at <https://archive.org/details/BoardMeeting20150326>.

- Approval of Agenda - 0:30
- Public Hearing - 1:44
- Discussion/Action 6a - 2:00
- Action 7a - 4:00
- Action 7b - 6:47
- Discussion 8a - 7:17
- Discussion 8b - 21:06
- Discussion 8c - 40:33
- Discussion 8d - 46:14
- Discussion 8e - 46:46
- Discussion 8f - 47:17
- Information 9a - 55:36
- Information 9b - 56:09
- Information 9c - 1:07:56
- Communications - 1:36:20
- Comments - 1:36:30
- Consent (10a-y) - 1:43:29
- Agenda Setting - 1:43:49

1. Call to Order

Minutes

President Elliott called the meeting to order at 4:00PM at the District Office, San Carlos School District ("SCSD"), 1200 Industrial Road, Unit 9B, San Carlos.

Present at the Board Meeting: Trustees Carol Elliott, Kathleen Farley, Nicole Bergeron, Seth Rosenblatt and Superintendent Craig Baker. Absent during roll call was Trustee Adam Rak (who arrived at 4:02PM).

Others present: Chief Operations Officer Robert Porter, Assistant Superintendent Mary Jude Doeringhaus and Director of 21st Century Learning & Educational Technology Thomas Keating.

For more information watch the video at <https://archive.org/detail/BoardMeeting20150326>.

2. Approval of Agenda

Minutes

President Elliott request to move agenda items 4a- Employee Group Comments, 4b- Board Member Comments & 4c- Superintendent to after Consent Agenda 10.

Trustee Bergeron made a motion to approve the agenda as amended with moving items 4a, b, & c to right after Consent Agenda 10. Motion was seconded by Trustee Rosenblatt.

Vote 4-0 (1 absent - Trustee Rak) Motion carries.

Carol Elliott - YES

Kathleen Farley - YES

Seth Rosenblatt - YES

Nicole Bergeron - YES

Adam Rak - ABSENT

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 0:32.

3. Communications

a. Standard Format with Public Participation Guidelines (D)

Comments from the Public for any Items not on the Agenda: Persons wishing to address the Board on any item except personnel are invited to do so. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic.

Minutes

There was no public comment.

4. Comments

Minutes

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 1:36:30.

a. Employee Groups Comments - ITEM MOVED TO AFTER CONSENT DURING APPROVAL OF AGENDA (D)

Minutes

SCTA Co-President Carol Campbell feels that there has been a lot of progress on

communications and collaboration between the teachers and the leadership at both the district and board levels. Ms. Campbell stated that she is pleased to be seeing progress made at all the sites with regard to teacher participation in the LCAP process.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 1:36:30.

b. Board Member Comments - ITEM MOVED TO AFTER CONSENT DURING APPROVAL OF AGENDA (D)

Minutes

Trustee Rak toured the new Central Middle School and is very excited to see it open. He felt it was great to see a couple of performances for Music for Minors. He went to the State of the City Address.

Trustee Bergeron stated the Central Middle School Girls 6/8 team is undefeated and is playing for the championships tonight. It is great to see the excitement and support from faculty/staff.

Trustee Rosenblatt attended the SCEF Board Meeting on Monday night. He stated that they had great news that SCEF exceeded their financial goals. He thanked everyone for the hard work.

Trustee Farley toured Central Middle School and noted that it was very exciting to see the progress there. She did phone banking for Measure P which she stated was a wonderful experience.

Trustee Elliott attended Arundel's Heritage Festival on Wednesday night. It was a fabulous event with food and games. Ms. Elliott stated that she saw the Central Middle School 7/8 Grade Band perform, noting that they have been invited to perform at the College of San Mateo.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 1:38:26.

c. Superintendent Comments - ITEM MOVED TO AFTER CONSENT DURING APPROVAL OF AGENDA (D)

Minutes

Superintendent Baker stated that he did not have anything to report.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 1:43:17.

5. Public Hearing

a. Public Hearing for Renewal of Arundel, White Oaks, Brittan Acres, and Tierra Linda Charters (D)

Minutes

President Elliott opened the public hearings for the Arundel, White Oaks, Brittan Acres, and Tierra Linda Charters. There was no public comment. President Elliott closed the public

hearing.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 1:44.

6. Discussion/Action Items

a. Renewal of Arundel, Brittan Acres, Tierra Linda, and White Oaks Charters for 2015-16 through 2019-20 School Years (D) (V)

Charter petitions must be approved by the Governing Board of the chartering agency every five years.

Minutes

Superintendent Baker proposed changes based on feedback he received from County Counsel. The Board decided not to take action on the charter renewals so that an edit provided by County Counsel could be taken back to staff and site councils for consideration. There was no discussion among the Board and no vote taken. Charter renewals will be brought back for final approval on May 14th.

Trustee Adam Rak arrived during this discussion at 4:02PM.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 2:00.

7. Action Items

a. Approval of Engagement of Beals Martin & Associates, Inc. for Modernization of Heather Multi Use Room (D) (V)

Staff recommends approval of engagement of construction services with Beals Martin & Associates, Inc. for the Heather MUR Modernization Project

Minutes

Robert Porter, Chief Operations Officer presented the Beals Martin & Associates, Inc contract for construction services of the Heather MUR modernization project. Mr. Porter briefed the Board on the RFQ process including the panel review of the RFQ's received. He noted there were 4 proposals that were of interest to the panel, with Beals Martin & Associates being everyone's first choice.

There was no discussion or questions from the Board.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 4:00.

Motion made by: Nicole Bergeron

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

b. Resolution # 20:14/15 for Authorized Signatures (D) (V)

Approval of Resolution for Authorized Signatures to include Mila Milligan, Director of Finance and add Mary Jude Doerpinghaus, Assistant Superintendent.

Minutes

There were no questions or discussion among the board members.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 6:47.

Motion made by: Kathleen Farley

Seconded by: Seth Rosenblatt

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

8. Discussion Items**a. Engagement of Contractors For Various FMP Related Projects** (D)

Staff seeks Board input on establishment of pre-qualified pool of general contractors based on recent RFQ process.

Minutes

Robert Porter, Chief Operations Officer discussed with the Board the process for engaging general contractors for various Facilities Master Plan (FMP) related projects. Trustees discussed establishing a pool of pre-qualified general contractors for various Facilities Master Plan projects, based on a review of those who responded in the recent RFQ process for the Heather MUR modernization. District staff will do a review of other potential contractors that may want to be considered in this pool. Consensus of the Board is that all projects will be reviewed by the Facilities Master Plan Steering Committee for efficiency and fairness to contractors and then contracts would be brought to the Board for approval.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 7:17.

b. Long Term Planning for Placement of Tinsley Students (D)

Staff seeks Board input on long term plan for placement of Tinsley students.

Minutes

Superintendent Baker discussed with the Board the placement of Tinsley students within the District for long term planning purposes. Superintendent Baker stated that we are gearing up for having more students than we anticipated for Transitional Kindergarten (TK) and Kindergarten(K) and would like to have the ability to place students in the Tinsley program where we have space each year.

Trustees discussed the impact on efficient use of space. program needs, sibling placements, the busing program. Consensus of the Board is to allow flexibility in the placement of students participating in the Tinsley Program at various elementary school sites in the district, based on where there is available classroom space, while the District completes its construction of new schools. As such, next year, Brittan Acres School will accept a small

number of kindergarten and first grade students from this program. Trustees agreed that there needs to be more conversations to determine what will be best for these students in future years.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 21:06.

c. Board Policy 7214 - General Obligation Bonds (D)

Staff seek Board input and direction of adoption of Board Policy 7214 - General Obligation Bonds

Minutes

Superintendent Baker noted that this item has been brought to the board previously and that this version only includes legislative updates. There was no discussion among the Board. Consensus of the board is bring this back for action on consent.

Consensus of the board was also to bring future policies directly on consent if they generally involve legislative changes only.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 40:33.

d. Administrative Regulations 1340- Access to District Records (D)

Staff seeks Board approval of updated Administrative Regulations 1340 Access to District Records

Minutes

Mary Jude Doerpinghaus, Assistant Superintendent presented the Administrative Regulations 1340 - Access to District Records. There were no comments or questions from Trustees. Consensus of the board is bring this back on consent.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 46:14.

e. Administrative Regulation 3460 - Financial Reports and Accountability (D)

Staff seeks Board input on AR 3460 - Financial Reports and Accountability

Minutes

Robert Porter, Chief Operations Officer, stated that Administrative Regulation 3460 focuses on the Local Control Funding Formula (LCFF). There were no comments or questions from Trustees. Consensus of the board is bring this back on consent.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 46:46.

f. Board Policy 5145.7 - Sexual Harassment (D)

Staff seeks board input on proposed revisions to board policy 5145.7 -Sexual Harassment.

Minutes

Assistant Superintendent Doerpinghaus presented to the Board proposed changes to Board Policy 5145.7 regarding Sexual Harassment.

There was a a minor change under Disciplinary Actions, "grades 1-12" should be changed to "grades K-8".

There was a great deal of discussion among the Trustees pertaining to required reporting for non-staff members, clarification of the reporting process to law enforcement, and the definition of sexual harassment. Superintendent Baker recommends further research and that this item be brought back for further discussion.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 47:17.

9. Information/Presentations

a. San Carlos Charter Learning Center 2014-2015 Second Interim Report

The SCCLC's Second Interim Report is presented as a part of the District's oversight responsibilities.

Minutes

Robert Porter, Chief Operations Officer, thanked Mila Milligan, Director of Finance, for all of her help. Mr. Porter stated that there were no significant changes and the reserve level is very healthy.

There were no questions or discussion among Trustees.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 55:36.

b. Summary of LCAP Process to Date

Staff will review LCAP process district-wide for the 2014-2015 school year

Minutes

Assistant Superintendent Doerpinghaus updated Trustees on the district-wide LCAP process for 2014-2015 school year. The State Department of Education has modified the LCAP template and our process is now better aligned district-wide.

This year's process has included attending SMCOE workshops, multiple modifications based on input from staff, the Administrative Council co-planning for alignment, and a greater connection to the budgeting process. Staff will continue to work with stakeholders in April and May. The LCAP and Budget will be available for public inspection on June 5th, public hearing on June 11th, and adoption on June 18.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 56:09.

c. One-Question Survey Results & Grant Update

Staff will update the Board on the results of the recent One-Question staff and community surveys and grants

Minutes

Assistant Superintendent Doerpinghaus and Director of 21st Century Learning and Educational Technology Dr. Keating updated Trustees on the recent "one-question" surveys of staff and community including comments/responses to the surveys. Responses were largely positive. Over a quarter of the community and half of District Employees supplied

responses. These results will serve as a baseline for tracking constituent perceptions of the District over the years to come. More comprehensive surveys will be administered to students, staff and parents in April. Staff are in the implementation phase leading to a staff roll out of Illuminate, the new data management system to be implemented in the 2015-16 school year. Data drawn from the surveys and Illuminate will contribute to a District dashboard to be initiated this summer.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 1:07:56.

10. Consent Agenda

Minutes

Consent agenda items are those considered routine and for which general agreement among board members is expected, and as such do not need discussion before a vote. Unless a board member requests that an item be removed for discussion, the entire package is voted on at once without explanation or comments.

Motion to approve consent items 10a-y was made by Trustee Rosenblatt and seconded by Trustee Rak Vote: 5-0 (unanimously approved). Motion carried.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 1:43:29.

a. Approval of Warrant Report (V) (C)

A warrant report is included on the consent agenda each month for the Board to review.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

b. Approval of Gifts to District (V) (C)

Per Board policy, the Trustees must determine whether or not to accept donations made to the District.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

c. Approval of Contract for PALS - Student 36 (V) (C)

Staff seeks Board approval of contract with PALS for behavioral services.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

d. Approval of Contract with Independent Contractor - Jennifer Kaufman (V) (C)

Staff seeks Board approval of revised contract with independent contractor Jennifer Kaufman for home-hospital tutoring services.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

e. Approval of Service Agreement for the Provision of Election Services Between The San Mateo County Superintendent of Schools and San Mateo Chief Elections Officer & Assessor - County Clerk - Recorder (V) (C)

Staff seeks Board approval to engage San Mateo County Chief Elections Officer to conduct Measure P parcel tax election on May 5, 2015.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

f. Approval of Memorandum of Understanding with Belmont Redwood Shores School District - Student 37 (V) (C)

Staff seeks Board approval of MOU with Belmont-Redwood Shores School District.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

g. Approval of Revised Contract Achieve Kids - Student 30 (V) (C)

Staff seeks Board approval of contract with AchieveKids for expanded behavioral services.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

h. Approval of Contract with ALLS - Student 31A (V) (C)

Staff seeks Board approve of contract with ALLS for Assistive Technology services

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

i. Approval of Contract with Community Gatepath - Student 9B (V) (C)

Staff seeks Board approval of contract with Community Gatepath for specialized speech/language services

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

j. Approval of Contract with Community Gatepath (V) (C)

Staff seeks Board approval of contract with Community Gatepath for consultation services.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

k. Approval of Disposal of Obsolete Textbooks and Curriculum from Heather School

(V) (C)

Staff requests approval from Board of Trustees for Disposal of Obsolete Textbooks and Curriculum from Heather School.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

l. Approval of Disposal of Obsolete Textbooks and Curriculum from Central Middle School

(V) (C)

Staff requests approval from Board of Trustees for Disposal of Obsolete Textbooks and Curriculum from Central Middle School.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

m. Approval of AR 1113- District and School Web Sites

(V) (C)

Staff seeks Board input and direction on Board Policy Administrative Regulation 1113-District and School Websites

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

n. Approval of Board Policy 1230 and Administrative Regulation 1230 - School Connected Organizations

(V) (C)

Staff seeks Board approval of Board Policy 1230 and Administrative Regulation 1230 regarding school connected organizations

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

o. Approval of BKF Surveying Services Proposal to Relocate LEAP to Heather School

(V) (C)

Staff seeks Board approval for BKF surveying services regarding the relocation of LEAP modulars to Heather Elementary School.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

p. Approval of One Workplace Proposal (V) (C)

Staff seeks Board approval of One Workplace proposal for Signage Players

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

q. Approval of Mobile Modular Storage Units Lease Agreement (V) (C)

Staff seeks Board approval of Mobile Modular Lease Agreement for temporary storage containers.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

r. Approval of Contract with Mastery Design Collaborative, Inc. (V) (C)

Staff seeks Board approval of Mastery Design Collaborative, Inc. Program Agreement.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

s. Approval of Agreement between San Mateo County Superintendent of Schools and San Carlos School District - Regarding The Redesigning School Initiative (V) (C)

Staff seeks Board approval for Agreement with SMCOE regarding Redesigning School Initiative

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

t. Approval of Second Interim SACS-Financial Reporting system. (V) (C)

Staff seeks Board approval of 2nd Interim Budget Report that includes document SACS2014ALL for State reporting purposes.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

u. Approval of Ninyo & Moore Proposal for Limited Roof Sampling - Arroyo School

(V) (C)

Staff seeks Board approval for Ninyo & Moore services regarding roof sampling of Arroyo 4/5 Bridge School for hazardous materials related to modernization project.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

v. Approval of Proposal with TRC for Arroyo Bridge School for Geo-Tec Services

(V) (C)

Staff seeks Board approval for TRC proposal for geotechnical observation and testing services related to the Arroyo 4/5 Bridge School Project.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

w. Approval of Mont/Rose Moving Systems, Inc. Proposal (V) (C)

Staff recommends approval of Mont/Rose Moving Systems, Inc. moving proposal for CMS.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

x. Approval of Proposal for Flat Panel Displays and Installation with One Workplace

(V) (C)

Staff recommends approval of the One Workplace proposal for flat panel displays.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

y. Approval of Personnel Report (V) (C)

Staff seeks approval of the Revised Personnel Report.

Motion made by: Seth Rosenblatt

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

11. Agenda Setting

Minutes

Future agenda items noted were:

- Tinsley Program update and future planning
- LCAP Adoption in June
- Budget process
- Naming New School

Trustees discussed the April 30th board meeting. Superintendent Baker suggested canceling the meeting since Trustees Rak, Rosenblatt and Bergeron will not be able to attend. Consensus of the board was to cancel April 30th meeting and to schedule a separate policy meeting in its place.

For more information watch the video at <https://archive.org/details/BoardMeeting20150326> and scroll to 1:43:49.

12. Adjournment

Minutes

President Elliott adjourned the meeting at 5:46 PM.

Signature

Signature