

San Carlos ESD Agenda Online Minutes

Created: August 07, 2015 at 01:59 PM

Regular Board Meeting

March 12, 2015

Thursday, 04:00 PM

Open Session at 4:00pm/ Closed Session Immediately Following

San Carlos School District Office

1200 Industrial Road, Unit 9A, San Carlos, CA 94070

Attendees

Nicole Bergeron	Board Member	
Carol Elliott	Board Member	
Kathleen Farley	Board Member	
Adam Rak	Board Member	
Seth Rosenblatt	Board Member	
Craig Baker	Superintendent	<i>non-voting</i>
Robert Porter	Chief Operating Officer	<i>non-voting</i>

Meeting Minutes

President Elliott announced the meeting was being taped. Video copies of Board meetings are available by request from Christina Carrier or by viewing online at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting>.

- Approval of Agenda - 0:23
- Communications - 0:54
- Discussion 4a - 1:20
- Discussion 4b - 3:00
- Discussion 4c - 4:14
- Action 5a - 7:14
- Action 5b - 11:20
- Action 5c - 11:44
- Action 5d - 12:16
- Action 5e - 12:51
- Action 5f - 13:55
- Consent (6a-e) - 17:17
- Comments - 17:38
- Agenda Setting - 27:11
- Announcement of Closed Session - This was pulled during Approval of Agenda
- Public Comment of Closed Session - - This was pulled during Approval of Agenda
- Adjourn to Closed Session - - This was pulled during Approval of Agenda

1. Call to Order

Minutes

President Elliott called the meeting to order at 4:04PM at the District Office, San Carlos School District ("SCSD"), 1200 Industrial Road, Unit 9B, San Carlos.

Present at the Board Meeting: Trustees Carol Elliott, Kathleen Farley, Seth Rosenblatt, Nicole Bergeron and Adam Rak, and Superintendent Craig Baker. (Trustee Bergeron was not present at roll call. She arrived at 4:07PM.)

Others present: Chief Operations Officer Robert Porter, Assistant Superintendent Mary Jude Doeringhaus and Director of 21st Century Learning & Educational Technology Thomas Keating.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting>.

2. Approval of Agenda

Minutes

Trustee Elliott requested to remove Closed Item 12a as there is nothing to discuss. Trustee Farley motioned to approved the agenda with the removal of 12a - Conference with Labor Negotiators. Trustee Rak seconded the motion to approve the agenda.

VOTE (Unanimously Approved):

Carol Elliott - YES
Kathleen Farley - YES
Seth Rosenblatt - YES
Nicole Bergeron - ABSENT
Adam Rak - YES

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 0:23.

3. Communications

a. Standard Format with Public Participation Guidelines (D)

Comments from the Public for any Items not on the Agenda: Persons wishing to address the Board on any item except personnel are invited to do so. In the interest of time and order, presentations from the public are limited to 3 minutes per person, per topic.

Minutes

There was no public comment.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 0:23.

4. Discussion Items

a. 4th Grade Out-Of-District Students Matriculating To Middle School (D)

The Board will consider whether to allow current 4th grade Out of District Charter students to attend an SCSD middle school in the 2015-16 school year.

Minutes

Superintendent Baker asked for the Board's consideration to allow the 11 current 4th grade out-of-district (OOD) charter students to matriculate to the middle schools.

Consensus of the Board was to allow these students to matriculate to the middle schools for the 2015-16 school year. Consensus of the board is to continue this process of voting

annually whether to approve acceptance of OOD students for the upcoming school year when they change schools.

Trustee Bergeron arrived during this discussion item at 4:07pm.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 01:20.

b. AR 1113- District and School Web Sites (D)

Staff seeks Board input and direction on Board Policy Administrative Regulation 1113-District and School Websites

Minutes

Assistant Superintendent, Mary Jude Doerpinghaus, stated that there were no major changes to the Administrative Regulation 1113 - District and School Web Sites. There were no question and no discussion among the Board. Consensus is to bring back to future meeting on Consent.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 3:00.

c. AR 1230- School Connected Organizations (D)

Staff seeks Board input and direction on Administrative Regulation 1230.

Minutes

Mary Jude Doerpinghaus, Assistant Superintendent, stated that there were no changes recommended and noted that County Counsel's comments were reflected in the document.

Trustee Rak asked for explanation of what groups are included in the term "organizations".

Superintendent Baker stated that it primarily refers to PTA and Ed Foundation. Trustee Elliott asked if it would help to have a definition of organizations. Superintendent Baker will look to see if there are such definitions in other board policies. Consensus of the board is to bring this policy back for vote back on Consent.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 4:14.

5. Action Items

a. 2014-15 Second Interim Budget Report Approval (D) (V)

Submittal of Second Interim Budget Report for Board Approval

Minutes

Trustee Elliott thanked Robert Porter and entire team for pulling together all this information for the Second Interim Budget.

Mr. Porter stated that this is the 4th time we have brought the 2nd Interim to the Board.

Mr. Porter is requesting a positive certification by the Board with 8.41% of reserves to expenditures in 2016-2017. Mr. Porter reviewed all budget inclusions and factors.

Key assumption changes to the budget included higher enrollment projections in 15-16 and 16-17, passage of a parcel tax with a \$58 increase, addition of a preschool at Brittan Acres in 15-16 and at Heather in 16-17, increase in LCFF Gap Funding for 15-16, Governor's

one-time funding proposal, increase in rental income from Belmont-San Carlos Afterschool, added addition of a teacher in 15-16 and 16-17 to coincide with the enrollment growth.

Mr. Porter stated that typically the SACS reports are not included but the SACS reports will be brought back on Consent to the March 26th agenda.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 7:14

Motion made by: Nicole Bergeron

Seconded by: Kathleen Farley

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

b. Resolution 18:14/15 Budget Increase and Transfer (D) (V)

The budget is revised to include all budget changes that have occurred since the First Interim Budget Report.

Minutes

There were no questions and no discussion.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 11:20.

Motion made by: Nicole Bergeron

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

c. Resolution # 17:14/15 for Authorized Signatures (D) (V)

Approval of Resolution for Authorized Signatures to include Mila Milligan, Director of Finance

Minutes

There were no questions and no comments.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 11:44.

Motion made by: Kathleen Farley

Seconded by: Seth Rosenblatt

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

d. Resolution 19:14/15 to Non-reelect temporary certificated employees (D) (V)

The Board will consider approving the presented Board Resolution # 19:14/15 to Non-REELECT its Temporary Employees.

Minutes

There were no questions no comments.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 12:16.

Motion made by: Adam Rak

Seconded by: Kathleen Farley

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

e. Approval of Transportation Manager Job Description (D) (V)

Staff seeks approval of the Transportation Manager job description.

Minutes

Superintendent Baker stated that a similar position to the one brought today is currently held by Doug Johnson. This new job description reflects the fact that Mr. Johnson has in fact been supervising a team of drivers. As such, his work is technically that of a manager, as reflected in the new job description. There were no questions and/or comments.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 12:51.

Motion made by: Seth Rosenblatt

Seconded by: Nicole Bergeron

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

f. Approval for Prop 39 and Sustainability Consulting (D) (V)

Staff recommends approval of service proposal with WaiteWorks, Inc. for Prop 39 and energy sustainability consulting.

Minutes

Robert Porter, Chief Operations Officer stated that with Prop 39 we would like to accelerate our funding in light of operating budget pressure. As such, Mr. Porter recommends approval of a service contract with WaiteWorks, Inc., a \$20,000 cap.

Trustees asked clarifying questions regarding the cap and if the fee is paid out of Prop 39 funding.

Trustee Farley asked if \$20,000 was a total or a monthly fee, noting that the contract states "per month". Superintendent Baker stated that it would be a total not to exceed \$20,000.

Trustee Farley motioned to approve Prop 39 and Sustainability Consulting with the amendment that the contract stipulate a total \$20,000 cap.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 13:55.

Motion made by: Kathleen Farley

Seconded by: Seth Rosenblatt

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes
Seth Rosenblatt	Yes

6. Consent Agenda

Minutes

Consent agenda items are those considered routine and for which general agreement among board members is expected, and as such do not need discussion before a vote. Unless a board member requests that an item be removed for discussion, the entire package is voted on at once without explanation or comments.

Motion to approve consent items 6a-e was made by Trustee Bergeron seconded by Trustee Rak. Vote: 5-0 (unanimously approved). Motion carried.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 17:17.

a. Approval of Personnel Report (V) (C)

Staff seeks approval of the Revised Personnel Report.

Motion made by: Nicole Bergeron

Seconded by: Adam Rak

Votes

Nicole Bergeron	Yes
Carol Elliott	Yes
Kathleen Farley	Yes
Adam Rak	Yes

Seth Rosenblatt Yes

b. Approval of Warrant Report (V) (C)

A warrant report is included on the consent agenda each month for the Board to review.

Motion made by: Nicole Bergeron

Seconded by: Adam Rak

Votes

Nicole Bergeron Yes

Carol Elliott Yes

Kathleen Farley Yes

Adam Rak Yes

Seth Rosenblatt Yes

c. Contract for PALS - Student 27 (V) (C)

Staff seeks Board approval of contract with PALS for behavioral services

Motion made by: Nicole Bergeron

Seconded by: Adam Rak

Votes

Nicole Bergeron Yes

Carol Elliott Yes

Kathleen Farley Yes

Adam Rak Yes

Seth Rosenblatt Yes

d. Approval of Proposal for Brittan Acres Portable Preschool Remodel - QKA Services

(V) (C)

Staff recommends Board approval of QKA proposal for architectural services related to the remodel of BA modular for preschool purposes.

Motion made by: Nicole Bergeron

Seconded by: Adam Rak

Votes

Nicole Bergeron Yes

Carol Elliott Yes

Kathleen Farley Yes

Adam Rak Yes

Seth Rosenblatt Yes

e. Board Policy-AR 5125.1 - Release Of Directory Information (V) (C)

Staff seeks Board approval of the AR 5125.1 regarding Release of Directory Information

Motion made by: Nicole Bergeron

Seconded by: Adam Rak

Votes

Nicole Bergeron Yes

Carol Elliott Yes

Kathleen Farley Yes

Adam Rak Yes

Seth Rosenblatt Yes

7. Comments

a. Employee Groups Comments (D)

Minutes

Sarah Amos, teacher at Central Middle School, appreciated the early meeting times. She stated that the negotiations team appreciates the team spirit on both sides and is feeling very positive. The team is making significant headway.

Jennifer Xavier, teacher at Tierra Linda, expressed the concerns with the complicated LCAP process. With each school handling the LCAP independently, it makes it difficult at the school level to understand what they are working with monetarily. She requested that the different site councils and the school board work together to have discussions about what the LCAP should look like. She wants to make sure there is fairness among the sites. The current process is creating a lot of stress among the teachers.

Shannon Wolfe thanked the board for the recognition service at the last meeting. There was positive feedback from staff.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 17:38.

b. Board Member Comments (D)

Minutes

Trustee Bergeron had fun with ROPES judging and loves seeing the energy.

Trustee Rosenblatt enjoyed the ROPES judging as well. He thanked volunteers that put on the Spring Gala.

Trustee Farley thanked staff and volunteers that put on the Gala. She "heard a lot of buzz" about ROPES and kids were very excited to present.

Trustee Elliott toured Central Middle School construction site. It is very exciting. She stated that it is going to be an exciting space.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 22:16.

c. Superintendent Comments (D)

Minutes

Superintendent Baker stated that ROPES went very well. There were positive comments and enthusiasm expressed by the judges.

Dr. Baker reminded the Board that this evening is the 4-Corners Community Meeting to discuss potential traffic plans around Carlmont High School and Tierra Linda Middle School.

Superintendent Baker stated that negotiations is going very well and appreciates both sides of negotiations. We are working respectfully.

There was a community meeting for naming the new 4/5 school. Staff expects to bring to the BOard no more than 3 names for consideration by the end of this school year.

Dr. Baker attended Silicon Valley Community Foundation Math Pathways Network meeting. There was a lot of interest in what our district is doing.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 24:02.

8. Agenda Setting

Minutes

Future agenda items identified were:

- Naming of schools (2 meetings)
- Out of District Charter Students Discussion related to budget and space
- Board Retreat, April 15th - Trustee Elliott asked if there was a preference as to location. Trustees agreed to have it at the District Office.
- President Elliott requested to move teacher comments at beginning of agenda for the 7pm meeting based on feedback from the union. Consensus of the Board is to do all comments at the beginning of the meeting.
- Consideration of homework over break and no homework nights.

For more information watch the video at <https://archive.org/details/Zoom2015031216.04.29ChristinaCarriersZoomMeeting> and scroll to 27:11.

9. Announcement of Closed Session

Minutes

Closed session was pulled during Approval of Agenda.

10. Public Comment of Closed Session Items

Minutes

No public comment was taken because closed session was pulled during Approval of Agenda.

11. Adjourn to Closed Session

Minutes

Board did not adjourn to closed session because closed session was pulled during Approval of Agenda.

12. Closed Session

a. CONFERENCE WITH LABOR NEGOTIATORS Agency Representative: Board President, Carol Elliott; Unrepresented Employee: Superintendent, Craig Baker - PULLED DURING AGENDA SETTING (D)

13. Reconvene to Open Session

Minutes

Board never adjourned to closed session because closed session was pulled during Approval of Agenda.

14. Report from Closed Session

Minutes

There was nothing to report out from closed session because closed session was pulled during Approval of Agenda.

15. Adjournment

Minutes

President Elliott adjourned the meeting at 4:40 PM.

Signature

Signature