

May 21, 2015  
09OAK03-00132

Mr. Robert Porter, COO  
San Carlos School District  
1200 Industrial Road, Unit 9  
San Carlos, California 94070

Subject: Proposal for Oversight/Monitoring Activities and Associated Close-out Report  
Arroyo Bridge School Modernization and New Construction  
828 Chestnut Street  
San Carlos, California

Dear Mr. Porter:

In accordance with your request, Ninyo & Moore is pleased to provide this proposal to perform hazardous material abatement oversight and develop a close-out report for planned abatement work associated with the planned modernization and new construction at the Arroyo Bridge School located at 828 Chestnut Street in San Carlos, California. Ninyo & Moore's proposed scope of services will include:

- Oversight of the abatement contractor conducting the hazardous building materials abatement within the project area. This task will include the inspection of negative pressure enclosure/work areas prior to commencement of abatement work (via smoke tube testing, etc.), the review of abatement supervisors'/workers' certifications and medical/respirator clearances, perimeter air monitoring during bulk abatement activities (clearance air monitoring if warranted), visual clearance of each abatement work area to help ensure that ACMs have been removed, and daily documentation of abatement activities (using daily work observation sheets); and
- Development of close-out documentation/report. This report will serve as a summary of project documents with tabular information including perimeter/clearance air sampling results, copies of notification documentation sent to oversight agencies, abatement worker certifications and medical/respirator clearances, air sampling analytical data reports and chain of custody documentation, and waste manifests and associated documentation.

## ASSUMPTIONS

The following project-specific assumptions will be used by Ninyo & Moore during this project:

- Access will be granted to the abatement work areas during active abatement with no foreseeable delays.
- The abatement activities will require up to 10 eight-hour work days/work shifts as needed. Actual days required will depend upon abatement contractor schedule and pace, which are beyond the control of Ninyo & Moore. In the event additional work days beyond 10 are required to complete the monitoring, Ninyo & Moore will notify the Client regarding additional fees prior to exceeding the authorized budget.
- Once mobilized to the site for daily monitoring, no work stoppages or delays will occur beyond the control of Ninyo & Moore. In the event such delays occur, a 4-hour minimum shall apply for that work day.

## COMPENSATION/FEE BREAKDOWN

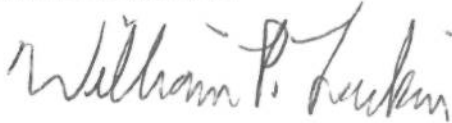
Ninyo & Moore intends to perform the services set forth in this scope of work as indicated in the following tasks at the proposed lump-sum fees indicated:

1. **Hazardous Materials Abatement Field Work Activities:** Ninyo & Moore personnel will oversee the hazardous materials abatement contractor during abatement activities as well as conduct perimeter and clearance air monitoring at each work area. As indicated above under our Assumptions, this activity is estimated to require 10 eight-hour working days or work shifts to complete. **Task Fee: \$1,200 per day; \$12,000** assuming 10 working days or work shifts. The number of abatement oversight work days/shifts worked depends upon the abatement contractor's schedule. If the total number of abatement oversight work days/shifts exceeds the estimated 10 days, the Client will be informed prior to the work taking place for a notice to proceed.
2. **Close-out Reports/Documentation:** Ninyo & Moore will prepare a close-out report that documents the abatement project's field activities and serves as a summary of important project documents (air sampling analytical results, abatement workers' certification documents, daily logs summary, and hazardous waste manifests, etc.). **Task Fee: \$2,000**

**Our proposed lump-sum fee for all tasks is \$14,000.**

Please contact us with any questions at your earliest convenience. We appreciate this opportunity to be of service to the San Carlos School District.

Sincerely,  
**NINYO & MOORE**



William P. Larkin  
Senior Environmental Scientist  
DOSH Certified Asbestos Consultant  
(No. 99-2688)  
DPH Certified Lead Inspector/Assessor  
and Project Monitor  
(No. 5543)



Duane W. Blamer, P.G.  
Principal Geologist

Distribution: (1) Addressee

## Account-Ability

**Amount To Authorize: \$14,000.00**

Total:	14,000.00
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Contract Object Code 6160 does not have sufficient funds budgeted  
PO Object Code 6160 does not have sufficient funds budgeted

Purchase Order	TBD	Totals	14,000.00	0.00	14,000.00	ACS: 21-0000-4-0000-8500-6160-350-0000
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Totals:	14,000.00	0.00	0.00
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