

**White Oaks School**

**Charter Petition Renewal**

**January 2015**

## **Introduction**

The White Oaks School staff wishes to renew their Charter to operate as a neighborhood charter public school. As outlined below, White Oaks Elementary School satisfies the criteria for renewal specified in Education Code sections 47607(b)(2) and 47607(b)(3). The school will pursue the mission and vision of the San Carlos School District (SCSD) and the White Oaks commitment to excellence as described in the District's Strategic Plan.

### **SECTION A: STRATEGIC VISION**

#### **A Vision for Our Children**

In June of 2013 the SCSD Board adopted a Five Year Strategic Plan. The plan articulates the vision that the San Carlos School District shall provide an innovative and engaging learning experience that fosters the development of the Whole Child to ensure all students are well prepared for success in the 21st Century, as evidenced by:

- Reaching their highest academic, social, emotional, intellectual, and physical potential; and
- Becoming problem solvers, critical thinkers, risk-takers, designers, collaborators, and innovators; and
- Developing into contributing, empathic citizens and leaders who are responsible stewards of their world and care about equity and justice, both locally and worldwide.

Full text of San Carlos School District Strategic Plan can be found at <http://www.scsdk8.org/strategic-plan/> and in Appendix A.

### **SECTION B: STATEMENT OF OPERATIONS**

White Oaks School retains its current operational relationship with the district in all of the following ways:

- Governance by the San Carlos School District Board of Education
- Maintenance and insurance of school facilities
- Changes, additions or alterations to the facilities
- Maintenance of the non-instructional operations
- Insurance of school personnel and district against liability claim
- All current future district policies

- All current and future contracts agreed upon between the San Carlos School District, San Carlos Teachers' Association and California School Employees Association Local Chapter 263 in accordance with the EERA
- All operation currently in place with other neighborhood schools in the district

## **SECTION C: ACADEMIC ACHIEVEMENT FOR CHARTER RENEWAL**

### **CA Education Code 47607 (b) 1-5**

*The criteria met before receiving a charter renewal.*

*On March 13, 2014, the State Board of Education (SBE) approved not calculating the 2014 Growth and Base Academic Performance Indexes (APIs) and the 2015 Growth API. Since the first Smarter Balanced assessment results will be available after the Spring 2015 administration of the assessment, Base to Growth comparisons will be reported in 2015–16. Three alternatives were authorized by Assembly Bill 484 to meet legislative and/or programmatic requirements: (a) the most recent API calculation; (b) an average of the three most recent annual API calculations; or (c) alternative measures that show increases in pupil academic achievement for all groups of pupils school wide and among significant student groups.*

White Oaks School met both recommended academic performance criteria, a and b, for receiving a Charter renewal.

Criterion A:

In the most recent API Calculation (2013) White Oaks scored 922 and met all Growth Targets (See Appendix B).

Criterion B:

White Oaks School scored a 3 – Year Average API of 930 (See Appendix C).

## **SECTION D: EDUCATIONAL PROGRAM**

### **Education Code 47605 (b) (5) (A)**

*A description of the educational program of the school, designed among other things, to identify those whom the school is attempting to educate, what it means to be an “educated person” in the 21st century and how learning best occurs. The goals identified in that program shall include the objective of enabling pupils to become self-motivated, competent, and lifelong learners.*

White Oaks school is a neighborhood charter school that offers students the promise of an exceptional education in grades Kindergarten through Fourth that leads to successful

middle school and high school experiences, and the post-secondary options of fulfilling employment or admission to institutions of higher education. This promise is made with the understanding that an education is a shared responsibility of the public schools, parents, community, and the individual learners. Please note that beginning in the fall of 2016, White Oaks School is scheduled to transition to a preK-3 school. Fourth grade students will be served in a newly constructed 4-5 school which will share a school campus with Central Middle School.

### **White Oaks Site Plan for Teaching and Learning**

The White Oaks Site Plan, which is directly aligned to the San Carlos School District's Strategic Plan, addresses three areas:

1. **Aligning Curriculum and Instruction to a 21st Century Model of Learning**, which includes, Authentic Assessment/Exhibition, Common Core State Standards (CCSS), 21<sup>st</sup> Century Skills and Whole Child, and Project-Based Learning (PBL)
2. **Aligning Human Capital to Support Staff as 21st Century Educators**, which includes, Collaborative Teaching Models, Professional Growth and Evaluation, and Parent and Community Partnerships & Education
3. **Building Learning Environments for all SCSD Schools that will Reflect, Support, and Sustain 21<sup>st</sup> Century learners**, which includes, Facility Master Plan for 21<sup>st</sup> Century Learning Environments and Technology Infusion, Integration, and Infrastructure for Boundless Learning

The White Oaks Site Plan is a living document that will be updated and revised as planning and implementation occur throughout the year. The White Oaks Site Plan, which can be viewed at <http://www.scsdk8.org/wp-content/uploads/White-Oaks-Site-Plan-2013-14-FINAL.pdf>, identifies our goals as we implemented the District's Strategic Plan in Year One, 2013-14.

## **SECTION E: LOCAL CONTROL ACCOUNTABILITY PLAN**

### **CA Education Code 15497**

*The Local Control and Accountability Plan (LCAP) and annual update template shall be used to provide details regarding local educational agencies' (LEAs) actions and expenditures to support pupil outcomes and overall performance pursuant to Education Code sections 52060, 52066, 4760, 47605.5, and 47606.5*

As part of the new school funding law called The Local Control Funding Formula (**LCFF**), White Oaks School, along with all of the SCSD schools, developed its own Local Control Accountability Plan (**LCAP**). This process began in March 2014 with

engaging the school community, including the PTA, School Site Council (SSC) and staff, in providing input towards a 3-year plan. The San Mateo County Office of Education approved the plan August 2014.

White Oaks's Local Control and Accountability Plan and Annual Update for Year 1, 2013-14 can be found at: [http://www.scsdk8.org/wp-content/uploads/rotated\\_wo\\_lcap-1.pdf](http://www.scsdk8.org/wp-content/uploads/rotated_wo_lcap-1.pdf)

## **SECTION F: MEASURABLE STUDENT OUTCOMES**

### **CA Education Code 47605 (b) (5) (B)**

*The measurable pupil outcomes identified for use by the charter school "Pupil outcomes," for purposes of this part, means the extent to which all pupils of the school demonstrate that they have attained the skills, knowledge and attitudes specified as goals in the school's education program.*

White Oaks School will be held accountable for all learners meeting the measures of success for the learning outcomes of the school. Students will meet the statewide performance standards developed by the California Department of Education and described in multiple measures. These standards include the subject fields of language arts, mathematics, science, social studies and physical education. All students will participate in state-mandated assessments.

White Oaks School's students will participate in all district-mandated assessments and meet the District's adopted goals and outcomes for all students. It is also recognized that reports will be made to the San Carlos School District Board of Education providing evidence of data that demonstrates that the school is meeting all of the performance standards.

Trimester report cards will be continued on the same schedule adopted by the district as a whole.

## **SECTION G: METHODS TO ASSESS PUPIL PROGRESS TOWARDS MEETING OUTCOMES**

### **CA Education code 47605 (b) (5) (C)**

*The method by which pupil progress is meeting those pupil outcomes is to be measured.*

Progress will be objectively measured by the annual statewide assessments as determined by the State of California and by formative and summative District assessments.



Teachers will measure progress via multiple sources through project performances, portfolios, and formative and summative assessments. Progress will be discussed on a regular basis, including conferences with parents and children. Trimester report cards will be distributed. Report cards will be updated to align with Common Core State Standards.

## **SECTION H: GOVERNANCE STRUCTURE OF SCHOOL**

### **CA Education Code 47605 (b) (5) (D)**

*The governance structure of the school including but not limited to, the process to be followed by the school to ensure parent involvement.*

White Oaks School will be a dependent, conversion charter school that will be governed by the San Carlos School District Board of Education.

Parents and staff will engage in on-site decision making, parent education, professional development and budgeting in alignment with LCAP, the District Strategic Plan, and the Site Accountability Action Plan. This is an ongoing, interactive collaborative process involving all staff, Site Council and the greater White Oaks community.

The School Site Council consists of the principal, four staff members, and five parent members.

## **SECTION I: EMPLOYEE QUALIFICATIONS**

### **CA Education Code 47605 (b) (5) (E)**

*The qualifications to be met by individuals to be employed by the school.*

Teachers shall be required to hold a Commission on Teacher Credentialing certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold. The charter schools shall have flexibility with regard to credentialing for teachers of noncore, non-college preparatory courses. The charter schools and their authorizing entity define noncore, non-college preparatory courses to include, but not be limited to, physical education, theater, foreign languages, and the arts. Where permitted by law and where otherwise consistent with the charter, the charter schools may use non-credentialed staff to provide education in noncore, non-college preparatory courses to include, but not be limited to, physical education. The charter schools and their authorizing entity define core, college preparatory courses to be limited to mathematics, science, history, and language arts. For the purposes of defining a "highly qualified teacher," the charter schools and their authorizing entity adhere to and will use the definitions and requirements of the Elementary and Secondary Education Act (ESEA) section 9101(23) and No Child Left Behind (NCLB). ESEA Highly Qualified Teacher Designation requires meeting each one of the following:

Bachelors Degree, appropriate credential for assignment taught, and demonstrated subject area competency.

San Carlos School District shall not require any employee of the district to be employed at a charter school, in this case, White Oaks School. The district will utilize existing policies and collective bargaining agreements to address staff members currently assigned to White Oaks who do not wish to continue at the school under the charter status.

**Job descriptions and credentials requirement for all positions processed for staff selection:** The job description and credentialing requirements for the staff selection process will remain the same as described in the SCTA and CSEA collective bargaining agreements.

## **SECTION J: HEALTH AND SAFETY PROCEDURES**

### **CA Education Code 47605 (b) (5) (F)**

*The procedures that the school will follow to ensure the health and safety of pupils and staff. These procedures shall include the requirement that each employee of the school furnish the school with a criminal record summary as described in Section 44237.*

White Oaks shall comply with all the provisions and procedures of Education Code 4423, including the requirement that as a condition of employment each new employee not possessing a valid California Teaching Credential must submit two sets of fingerprints to the California Department of Justice for the purpose of obtaining a criminal record summary. Records of student immunizations shall be maintained and staff shall follow requirements for periodic TB tests.

## **SECTION K: MEANS TO ACHIEVE RACIAL/ETHNIC BALANCE OF DISTRICT**

### **CA Education Code 47605 (b) (5) (G)**

*The means by which the school will achieve a racial and ethnic balance among its pupils that is reflective of the general population residing within the territorial jurisdiction of the school district to which the charter petition is submitted.*

White Oaks School is a dependent, conversion charter that shall maintain the policy giving admission preference to pupils who reside within the White Oaks attendance area. Preference shall be extended to pupils who reside in the greater San Carlos School District attendance area. Should interest in the school be greater than its capacity, White Oaks will abide by the school boundaries established by the Board.

The San Carlos School District Governing Board shall not require any pupil enrolled in the school district to attend the White Oaks School since it is a charter school, and will utilize district policies for placement of students not wishing to attend the school.

White Oaks School will consult with the San Carlos District Board of Education regarding the number of students admitted to the school based on existing policies and procedures. The enrollment capacity will be established annually and be consistent with the state law and master agreements between the San Carlos School District and the San Carlos Teachers' Association and the California School Employees' Association.

## **SECTION L: ADMISSION REQUIREMENTS**

### **CA Education Code 47605 (b) (5) (H)**

*Admission requirements, if applicable*

There are no admission requirements. White Oaks School will admit all pupils who wish to attend the school. However, if the number of pupils who wish to attend exceeds capacity, attendance shall be determined by public random drawing. In accordance with the law, preference shall be given to students who reside within the attendance area of the school, followed by students who reside in the San Carlos School District attendance area, followed by siblings of current charter students as space and capacity allow.

## **SECTION M: FINANCIAL AUDIT**

### **CA Education Code 47605 (b) (5) (I)**

*The manner in which annual independent, financial audits shall be conducted which shall employ generally accepted accounting principles and the manner in which audit exceptions and deficiencies shall be resolved to the satisfaction of the chartering authority.*

White Oaks School shall be a dependent charter school and participate in the district's annual audit. Exceptions and deficiencies so noted will be addressed promptly, as per policies and procedures established by the San Carlos School District Board of Education.

## **SECTION N: PUPIL SUSPENSION AND EXPULSION**

### **CA Education Code 47605 (b) (5) (J)**

*The procedures by which pupils can be suspended or expelled*



Students shall not be suspended or expelled for academic failure. Students shall only be suspended or expelled for actions for which they could be suspended or expelled for the San Carlos School District defined by the Education Code sections 48900 to 48926.

The hearing process mandated for school district therein will be followed by White Oaks School.

## **SECTION O: RETIREMENT SYSTEM**

### **CA Education Code 47605 (b) (5) (K)**

*The manner by which staff members of the charter school will be covered by the State Teachers' Retirement System, the Public Employees' Retirement System, or Federal social security.*

White Oaks School will retain its current relationship with the San Carlos School District for the purposes of all staff benefits provided under the existing master agreement.

1. Relationship with local teachers' and school employees' association - White Oaks's staff proposes to continue with the current relationships with the San Carlos Teachers' Association and the California School Employees' Association.
2. Process for determining salaries and working conditions - White Oaks staff proposes to continue its current relationships with the school district, the San Carlos Teachers' Association and the California School Employees' Association for purposes of determining salaries and benefits for employees.

## **SECTION P: ATTENDANCE ALTERNATIVES**

### **CA Education Code 47605 (b) (5) (L)**

*The public school attendance alternatives for pupils residing within the school district who choose not to attend charter schools.*

Pupils residing within the attendance area of White Oaks School who choose not attend the school, may attend any of the existing San Carlos School District schools through the district intradistrict transfer process, depending on available space.

## **SECTION Q: DESCRIPTION OF EMPLOYEE RIGHTS**

### **CA Education Code 47605 (b) (5) (M)**

*A description for the rights of any employee of the school district upon leaving the employment to work in a charter school, and of any right of return to the school district after employment at a charter school.*

All current and new employees at White Oaks School will be employees of the San Carlos District and all rights of permanent status and transfers shall be the same as those used by the district and outlined in the SCTA and CSEA collective bargaining agreements in accordance with the EERA. In addition, all Education Code rights and responsibilities and any other statutory provisions shall remain in effect.

We wish to reiterate that the Education Code of California remains in effect with the exception of flexibility in staffing for non-core subjects, selection of instructional materials, and LCFF Supplemental Grant funding.

## **SECTION R: DISPUTE RESOLUTION PROCEDURES**

### **CA Education Code 47605 (b) (5) (N)**

*The procedures to be followed by the charter school and the entity granting the charter to resolve disputes relating to provisions of the charter.*

Regarding disputes between the Governing Board and White Oaks School related to the provisions of the charter, both sides will address such disputes promptly and fairly as if the charter were a legal contract. There are no special provisions for dispute resolution in this charter, but as a dependent charter existing policies, practices and education to government code shall remain intact. Specific provisions within the existing SCTA and CSEA for constituent complaint policy, collective bargaining, and grievance procedures will remain applicable.

## **SECTION S: Required Affirmations**

White Oaks School IS nonsectarian in its programs, admission policies, employment practices and all other operations, shall not charge tuition, and shall not discriminate against any pupil on the basis of ethnicity, national origin, gender or disability.

## **SECTION T: Miscellaneous**

### ***Severability:***

The terms of this charter are severable. In the event that any of the provisions are determined to be unenforceable or invalid for any reason, the remainder of the charter shall remain in effect.

On an annual basis, if 50% or more of the permanent status teachers currently employed at White Oaks choose to revoke the charter status, then the San Carlos School District Board of Education shall agree to revoke the charter and return the school to non-charter status.

The San Carlos School District Board of Education may revoke the charter as described in Section 47607 of Assembly Bill 544.

***Special Education:***

If students attending Arundel School qualify for special education services or associated special education funding, then San Carlos School District will treat the students' needs and/or associated funding in the same manner as it treats students from other San Carlos School District schools.

Date: January 30, 2015

### White Oaks Teachers

The following teachers are in favor of White Oaks School remaining a Charter School, and are in agreement with the recommended revisions made by the White Oaks School Site Council:





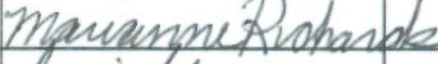




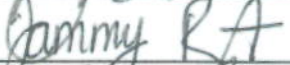

NAME (printed)	SIGNATURE	DATE
Laurie Bishop	Laurie Bishop	2/2/15
Dorothy Stapleton	Dorothy Stapleton	2/2/15
Lisa Ratchette	Lisa M Ratchette	2/2/15
Ali Stephens	Ali Stephens	2/2/15
Tracey Mitchell-Ardwan	T. Mitchell-Ardwan	2/2/15
Nicole Martin	Nicole Martin	2/2/15
Melissa Brenner	Melissa Brenner	2-2-15
Terri Maccan	Terri Maccan	2.2.15
Kim Norgaard	Kim Norgaard	2.2.15
Nicole Murgio	Nicole Murgio	2/2/15
VERONICA HARDIE	Veronica Hardie	2/2/15
Dina Flanagan	Dina Flanagan	2/2/15
Andrea Andersen	Andrea Andersen	2/2/15
Barbara Cohen	Barbara Cohen	2/3/15
Angela Sellar	Angela Sellar	2/3/15
Sarah Griffiths	Sarah Griffiths	2/3/15
Christine Fox-Sennett	Christine Fox-Sennett	2/5/15
Mananne Richards	Mananne Richards	2/5/15
Diane McGuigan	Diane McGuigan	2/5/15



Date: January 29, 2015

### White Oaks School Site Council

The following School Site Council Members are in favor of White Oaks School remaining a Charter School, and are in agreement with the recommended revisions made by the White Oaks School Site Council:

NAME (printed)	STAFF or PARENT	SIGNATURE	DATE
Angela Hollaszy	Parent		2/2/15
Kathryn Tanner	Parent		2/3/15
Linda Solon	Parent		2/3/15
Laurie Bishop	Staff		2/3/15
Mananne Richards	Teacher		2/3/15
Terri Maccan	Staff		2/5/15
Diane McGuigan	Staff		2/5/15
Allison Liner	Staff		2/2/15
Joyce Rouse	Parent		2/9/15
Tammy Pigot	Parent		2/9/15
KIM Norgaard	Teacher/Staff		2/10/15



## 2012-13 Accountability Progress Reporting (APR)



### School Report - API Growth and Targets Met 2013 Growth Academic Performance Index (API) Report

California Department of Education  
Analysis, Measurement, &  
Accountability Reporting Division  
7/29/2014

School: White Oaks Elementary  
LEA: San Carlos Elementary  
County: San Mateo  
CDS Code: 41-69021-6044788  
School Type: Elementary

2013 Growth API Links:

3 - Year Average
School Chart
School Demographic Characteristics
School Content Area Weights
LEA List of Schools
County List of Schools

(An LEA is a school district, county office of education, or statewide benefit charter.)

Direct Funded Charter School: No

2012-13 APR		2012-13 State API			2013 Federal AYP and PI		
Summary	Glossary	Base	Guide	Growth	AYP	PI	Guide

#### Met Growth Targets

**Schoolwide:** Yes  
**All Student Groups:** Yes  
**All Targets:** Yes

**2013 Statewide Rank:** 10    **2013 Similar Schools Rank:** 2

#### Groups

	Number of Students Included in 2013 API	Numerically Significant in Both Years	2013 Growth	2012 Base	2012-13 Growth Target	2012-13 Growth	Met Growth Target
Schoolwide	252		922	934	A	-12	Yes
Black or African American	1	No					
American Indian or Alaska Native	1	No					
Asian	17	No	980	973			
Filipino	1	No					
Hispanic or Latino	23	No	846	860			
Native Hawaiian or Pacific Islander	1	No					
White	176	Yes	924	938	A	-14	Yes
Two or More Races	32	No	944				
Socioeconomically Disadvantaged	8	No					
English Learners	7	No					
Students with Disabilities	25	No	759	770			

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In order to meet federal requirements of the Elementary and Secondary Education Act (ESEA), a 2013 Growth API is posted even if a school or LEA had no 2012 Base API or if a school had significant population changes from 2012 to 2013. However, the presentation of growth targets and actual growth would not be appropriate and, therefore, are omitted.

- "N/A"** means a number is not applicable or not available due to missing data.
- "\*\*"** means this API is calculated for a small school, defined as having between 11 and 99 valid Standardized Testing and Reporting (STAR) Program test scores included in the API. The API is asterisked if the school was small in either 2012 or 2013. APIs based on small numbers of students are less reliable and, therefore, should be carefully interpreted.
- "A"** means the school or Student Groups scored at or above the statewide performance target of 800 in the 2012 Base.
- "B"** means the school did not have a valid 2012 Base API and will not have any growth or target information.
- "C"** means the school had significant demographic changes and will not have any growth or target information.
- "D"** means this is either an LEA, or a special education school. Target information is not applicable to LEAs or special education schools.
- "I"** means the school had some invalid data at the student group level and the California Department of Education cannot calculate a valid rank for this school.

**Missing Statewide and Similar Schools Ranks** – LEAs, Alternative Schools Accountability Model (ASAM) schools, and special education schools do not receive statewide or similar schools ranks. Schools with less than 100 valid test scores do not receive a similar schools rank.

**Targets Met** - In the "Met Growth Target" columns, the growth targets reflect state accountability requirements and do not match the federal Adequate Yearly Progress (AYP) requirements. The AYP requirement for the API is a 2013 Growth API of 770 or a one-point increase from the 2012 Base API to 2013 Growth API for a school or LEA.

**Two or More Races:** – "Two or More Races" student group. Assessment results for students without valid Statewide Student Identifiers (SSIDs) were assigned to this student group.

**Missing All Student Data** – All subgroup data are missing if the LEA informed the CDE of a potential data error in at least one race or ethnicity category.

**Missing Special Population Student Data** – Socioeconomically Disadvantaged and English Learners students groups with missing API data and a "No" under the "Met Student Growth Target" column indicates that there was a decrease in the number of students in the group by at least 20 percent from the 2012 Base API to the 2013 Growth API, or the LEA reported a potential data error with one or more these student groups. Demographic data corrections made through the California Longitudinal Pupil Achievement Data System (CALPADS) or assessment-related data corrections (such as statewide student identifiers or fields specific to the testing administration process) made through the testing contractor will be reflected in the updated API reports released in March 2014.





## Academic Performance Index (API) Report 3 - Year Average API School Report

School: White Oaks Elementary  
LEA: San Carlos Elementary  
County: San Mateo  
CDS Code: 41690216044788

School Type: Elementary  
Charter: Yes

### API Links

<a href="#">LEA List of Schools</a>
<a href="#">County List of Schools</a>
<a href="#">Glossary</a>
<a href="#">3-Year Average Guide</a>

(An LEA is a school district, county office of education, or statewide benefit charter.)

Groups	<u>Number of Students Included in 2011 Growth API</u>	<u>2011 Growth API</u>	<u>Number of Students Included in 2012 Growth API</u>	<u>2012 Growth API</u>	<u>Number of Students Included in 2013 Growth API</u>	<u>2013 Growth API</u>	<u>Non-Weighted 3-Year Average API*</u>	<u>Weighted 3-Year Average API*</u>
Schoolwide	221	932	247	935	252	922	930	930
Black or African American	5		5		1			
American Indian or Alaska Native	0		1		1			
Asian	27	977	38	972	17	980	976	975
Filipino	3		2		1			
Hispanic or Latino	18	871	23	863	23	846	860	859
Native Hawaiian or Pacific Islander	0		1		1			
White	165	935	177	938	176	924	932	932
Two or More Races	0		0		32	944		
Socioeconomically Disadvantaged	5		6		8			
English Learners	10		7		7			
Students with Disabilities	13	771	17	769	25	759	766	765

**Blank cell** – This indicates that the school or student group did not have a valid 2011, 2012, and/or 2013 Growth API. Therefore, a 3-Year average could not be calculated.

\*Assembly Bill (AB) 484 amended California Education Code sections 52052(e)(2)(F) and 52052(e)(4) to allow schools that do not have an API calculated in 2013–14 and 2014–15 to use one of the following criteria to meet legislative and/or programmatic requirements:

- The most recent API calculation;
- An average of the three most recent annual API calculations; or
- Alternative measures that show increases in pupil academic achievement for all groups of pupils schoolwide and among significant groups.

The decision to use one of the above criteria may be made on a program by program basis and is a local decision.

### Formula to Calculate Average APIs:

The 3-Year Average API Report was produced if the following criteria were met:

1. The school had a valid API (i.e., the school received an API report) in each of the last three consecutive years;
2. The school had 11 or more valid scores in each of the last three consecutive years. (A valid score is when a student's assessment results are included in the calculation of the API.); and,
3. If the above criteria are met, the 3-Year Average API Report will also include any student group(s) that had 11 or more valid scores in each of the last three consecutive years.

**Non-Weighted Average:** The formula to calculate the non-weighted average is:

$$\frac{2011 \text{ API} + 2012 \text{ API} + 2013 \text{ API}}{3}$$

**Weighted Average:** The formula to calculate the weighted average is:

$$\frac{(2011 \text{ API} \times 2011 \text{ Valid Scores}) + (2012 \text{ API} \times 2012 \text{ Valid Scores}) + (2013 \text{ API} \times 2013 \text{ Valid Scores})}{2011 \text{ Valid Scores} + 2012 \text{ Valid Scores} + 2013 \text{ Valid Scores}}$$

Further details about the calculation of the averages and the 3-Year Average API Report can be found in the "Status of the Academic Performance Index and the 3-Year Average Information Guide". This guide can be accessed by selecting the "3-Year Average Guide" button within the "API Links" section above.