

**Measure “H” Bond Program
Citizens’ Bond Oversight Committee
2015 -2016 ANNUAL REPORT**

Submitted to the San Carlos School District Board of Trustees

June 23, 2016

Measure H Committee Members

Robert Werner, President

Pam Louie, Secretary

Lauren Pachowski, Liaison to Governing Board

Nancy Arata

John Buchanan

Martin Miller

Christine Woo

Statement of Compliance

This Annual Report is submitted to the Governing Board of the San Carlos School District ("Board") by the Measure "H" Citizens' Bond Oversight Committee ("Committee").

The Committee advises that, to the best of its knowledge based on available information provided by the District, the San Carlos School District is in compliance with the requirements of Article XIII A, Section 1(b) (3) of the California Constitution. Furthermore, the Committee has reviewed expenditure reports produced by the District to ensure that (a) bond proceeds have been expended only for the purposes set forth in the ballot measure; and (b) bond proceeds have not been used for any other purposes, including teacher and administrative salaries and other school operating expenses. A summary of the Committee's proceedings and activities is provided below.

Respectively Submitted:



Robert Werner, President
Measure H Bond Oversight Committee

Date: June 8, 2016

Summary of the Committee's Proceedings and Activities

The San Carlos School District was successful at the election of November 6, 2012, in obtaining authorization from the District's voters to issue up to \$72.0 million aggregate principal amount of the District's general obligation bonds, pursuant to a greater than 55% vote. The election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local Construction Bonds Act of 2000, codified at Sections 15264 and following of the Education Code of the State. Pursuant to the Act, the Board established the Committee and its Procedures, Policies and Guidelines at a regular meeting of the Board held on March 21, 2013, in order to satisfy the accountability requirements of Prop. 39.

To satisfy Prop 39 requirements, the Committee has met and reviewed expenditure reports and been updated on the Bond Program's progress (planning, design, and construction).

The Committee met on the following dates: (for approved minutes and agendas, see link to District website

http://www.scsdk8.org/aboutscsd/bonds_parcel_taxes/measure-h-bond-committee/

- November 10, 2015
- April 21, 2016
- June 8, 2016

Meetings of the Proposition 39 Citizens' Bond Oversight Committee

The committee conducts meetings in accordance with provision of the Ralph M. Brown Meetings Act, contained in Section 54950 et seq. of the Government Code. Meeting notices and agendas are sent to members of the Committee and posted at the San Carlos School District Office. Meeting notices, agendas, minutes and all documents and reports received by the committee members are a matter of public record and are available at the San Carlos School District Office.

Meeting Highlights

November 10, 2015 (Regular Meeting) – District Office, Board Room

- Approval of Minutes from the May 28, 2015 Committee Meeting
- Update on Measure H Bond Program Planning and Construction
- Review of Measure H Expenditures
- Review of June 30, 2014 Measure H Audit Report
- Review of Key Projects and Timeline

Documents Received During Meeting:

- Minutes of May 28, 2015 Meeting
- Consolidated Budget Status as of November 8, 2015
- Consolidated Expenditure Detail as of November 8, 2015
- Consolidated Purchase Order Detail as of November 8, 2015

April 21, 2016 (Regular Meeting) – District Office, Board Room

- Approval of Minutes from the November 10, 2016 Committee Meeting
- Update on Measure H Bond Program Planning & Construction
- Review of Measure H Expenditures
- Review of Key Projects and Timeline

- Update on Fields Discussions
- Update on Four Corners Working Group Recommendation and Board Action
- Measure H Independent Auditor's Report

Documents Received During Meeting:

- Minutes from the November 10, 2016 Committee Meeting
- Consolidated Budget Status as of April 12, 2016
- Consolidated Budget Drill Down as of April 12, 2016
- Proposition 39 Measure H Building Fund (21) General Obligation Bonds Financial Statements and Supplemental Information Audit Report, June 30, 2015

June 8, 2016 (Regular Meeting) – District Office, Board Room

- Approval of Minutes from April 21, 2016 Committee Meeting
- Update on Measure H Bond Program Planning and Construction
- Review of Measure H Expenditures
- Review of Key Projects and Timeline
- Review of Measure "H" Bond Program, Citizens' Bond Oversight Committee, 2015-2016 Annual Report

Documents Received During Meeting:

- Minutes from the April 21, 2016 Committee Meeting
- Consolidated Budget Status as of June 3, 2016
- Consolidated Budget Drill Down as of June 3, 2016
- Measure "H" Bond Program, Citizens' Bond Oversight Committee, 2015-2016 Annual Report