

**San Carlos School District**  
**Minutes**  
**Board of Education Regular Board Meeting**  
April 28, 2016, 6:15 PM  
San Carlos School District Board Room

1200 Industrial Road, Unit 9B, San Carlos, CA 94070

Closed Session 6:15PM / Followed By Open Session 6:30PM

**1. Call to Order**

Minutes:

President Farley called the meeting of the San Carlos School District Board of Education to order at 6:15 PM at the District Office, San Carlos School District, 1200 Industrial Road, Unit 9B, San Carlos.

Present at the Board Meeting: Trustees Kathleen Farley, Nicole Bergeron, Eirene Chen, Michelle Nayfack and Carol Elliott.

Others present: Superintendent Craig Baker, Chief Operations Officer Robert Porter, Assistant Superintendent Mary Jude Doerpinghaus and Director of 21st Century Learning & Educational Technology Thomas Keating.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

**2. Announcement of Closed Session**

Minutes:

President Farley announced Closed Session.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

**3. Public Comment of Closed Session Items**

Minutes:

There was no public comment regarding Closed Session items.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

**4. Adjourn to Closed Session**

Minutes:

President Farley adjourned the Board to Closed Session at 6:15PM.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

**5. Closed Session**

**5.A. Conference with Labor Negotiators G.C. 54957.6 Agency Designated representatives: Leticia Gomez and Craig Baker; Employee Organizations: SCTA**

**5.B. Public Employee Performance Evaluation - Superintendent Evaluation G.C. 54957**

## **6. Reconvene to Open Session**

Minutes:

President Farley reconvened the Board to Open Session at 6:41 PM.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

## **7. Report from Closed Session**

Minutes:

President Farley announced the meeting was being tape recorded. Video copies of Board meetings are available by request from Christina Carrier or by viewing online at <https://archive.org/details/BoardMeeting04282016>.

President Farley reported that there was nothing to report out from the Closed Session and that the Board will reconvene to Closed Session following Open Session.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

## **8. Approval of Agenda**

Minutes:

There were no changes to the agenda. A motion to approve the agenda as presented was made by Trustee Elliott. Motion was seconded by Trustee Nayfack.

Vote: 5-0 (unanimously approved)

Kathleen Farley - YES  
Nicole Bergeron - YES  
Eirene Chen - YES  
Michelle Nayfack - YES  
Carol Elliott - YES

Motion carries.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

## **9. Communications**

Minutes:

President Farley took public comment. There were no public comments at this time regarding items not on the agenda.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

## **10. Comments**

Minutes:

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

### **10.A. Employee Group Comments**

Minutes:

There were no Employee Group Comments.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

### **10.B. Board Member Comments**

Minutes:

Trustee Elliott congratulated Superintendent Baker once again for being named ACSA Superintendent of the Year for District 5.

Trustee Nayfack congratulated Superintendent Baker. She thanked the Arundel community for allowing her to visit the school on Tuesday. She congratulated Arundel 4th grade students that placed at the Tech Challenge.

Trustee Chen echoed Trustee Nayfack and Elliott's comments. She appreciated the staff for meeting regarding the homework policy thank the parents and community regarding their input regarding...

Trustee Bergeron congratulated Superintendent Baker.

Trustee Farley appreciates all the committee work that is happening outside of the board meeting between staff, community and the Board. She wished those Central Middle School 7th grade students going to Yosemite a wonderful week.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

### **10.C. Superintendent Comments**

Minutes:

Superintendent Baker thanked everyone for being there to help him celebrate on Monday night at the ACSA Ceremony.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

## **11. Consent Agenda**

Minutes:

Consent agenda items are those considered routine and for which general agreement among board members is expected, and as such do not need discussion before a vote. Unless a board member requests that an item be removed for discussion, the entire package is voted on at once without explanation or comments.

Motion to approve consent items 11a-i was made by Trustee Bergeron and seconded by Trustee Chen.

Vote: 5-0

Kathleen Farley YES  
Nicole Bergeron YES  
Eirene Chen - YES  
Michelle Nayfack YES  
Carol Elliott YES

Motion carries for items 11a-11i.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

### **11.A. Approval of Revised contract for student #20 with All Hands In**

**Motion Passed:** Staff recommends Board approval of revised contract with All Hands In as proposed by staff. Passed with a motion by Nicole Bergeron and a second by Eirene Chen.

Yes Nicole Bergeron  
Yes Eirene Chen  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Michelle Nayfack

### **11.B. Approval of contract with AVID Translation**

**Motion Passed:** Staff recommends Board approval of proposed contract with AVID Translation. Passed with a motion by Nicole Bergeron and a second by Eirene Chen.

Yes Nicole Bergeron  
Yes Eirene Chen  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Michelle Nayfack

### **11.C. Approval of revised contract for student # 31 with All Hands In**

**Motion Passed:** Staff recommends Board approval of proposed revised contract with All Hands In for behavioral services Passed with a motion by Nicole Bergeron and a second by Eirene Chen.

Yes Nicole Bergeron  
Yes Eirene Chen  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Michelle Nayfack

### **11.D. Approval of San Mateo County Office of Education Outdoor Education - Jones Gulch Agreement 2016-2017**

**Motion Passed:** Staff recommends Board approval of presented agreement with SMCOE for Jones Gulch Outdoor Education Passed with a motion by Nicole Bergeron and a second by Eirene Chen.

Yes Nicole Bergeron  
Yes Eirene Chen  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Michelle Nayfack

### **11.E. Approval of Ninyo & Moore Proposal for Hazardous Building Materials Survey at Tierra Linda Campus**

**Motion Passed:** Approve Ninyo & Moore proposal for hazardous building materials survey as part of the TL/CLC campus modernization/reconstruction project. Passed with a motion by Nicole Bergeron and a second by Eirene Chen.

Yes Nicole Bergeron  
Yes Eirene Chen  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Michelle Nayfack

### **11.F. Approval of Independent Contractor Agreement with Kristina Kling for Musical Director Services at Heather School.**

**Motion Passed:** Board approves of independent contractor agreement with Kristina King for musical services at Heather Elementary School. Passed with a motion by Nicole Bergeron and a second by Eirene Chen.

Yes Nicole Bergeron  
Yes Eirene Chen  
Yes Carol Elliott

Yes Kathleen Farley  
Yes Michelle Nayfack

#### **11.G. Approval of Jewish Community Foundation Grant to SPED/SEDAC**

**Motion Passed:** Staff recommends approval of grant from Jewish Community Foundation. Passed with a motion by Nicole Bergeron and a second by Eirene Chen.

Yes Nicole Bergeron  
Yes Eirene Chen  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Michelle Nayfack

#### **11.H. Approval of contract for student #35 with Therapy Works**

**Motion Passed:** Staff recommends Board approval of the presented contract with Therapy Works for occupational therapy services Passed with a motion by Nicole Bergeron and a second by Eirene Chen.

Yes Nicole Bergeron  
Yes Eirene Chen  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Michelle Nayfack

#### **11.I. Approval of contract for student #36 with Starfish Therapies**

**Motion Passed:** Staff recommends Board approval of the presented contract with Starfish Therapies for physical therapy services Passed with a motion by Nicole Bergeron and a second by Eirene Chen.

Yes Nicole Bergeron  
Yes Eirene Chen  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Michelle Nayfack

### **12. Discussion Items**

#### **12.A. Board Policy 4115 - Evaluation and Supervision/Professional Growth - First Reading**

Minutes:

Mary Jude Doerpinghaus, Assistant Superintendent, presented to the Board the first revision to Board Policy 4115 and updated the Board on the Professional Growth-Evaluation pilot that was conducted during the 2015-2016 school year.

Ms. Doerpinghaus stated that there is no redline as the policy has changed so much that it warrants a complete re-reading. Teachers and Principals shared their experiences and lessons learned from participating in the pilot. Sarah Amos, Teacher at Central Middle School, shared her perspectives as member of the committee and as a participant in the pilot this year. Pam Jasso, Heather School Principal, and Tom Domer, Vice Principal at Central Middle School, shared the feedback from the teachers, resources provided and details of the collaborative process.

Trustee asked clarifying questions regarding the handbook, who will be evaluated through this process, what the timeline is for all teachers to be evaluated through the process, concrete examples of goals set and what the steps are moving forward. The Board asked staff to bring back BP 4115 along with a framework for how it aligns with both the Professional Growth & Evaluation Handbook and Article 13 of the negotiated contract with the San Carlos Teachers Association.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

## **12.B. Outdoor Learning Spaces - Fields at Arundel and Arroyo/Central Middle School**

Minutes:

Chief Operations Officer, Robert Porter presented options to the Board for enhancing play and field space at Arundel School and Arroyo/Central Middle School (CMS). Mr. Porter addressed both the immediate and long term field needs at Arundel and Arroyo/CMS, and the conversations happening with 2+2 Committee and Youth Sports Groups.

After the presentation, public comment was taken, with both concerns and support being expressed by a number of community members.

Ray Dawley, Principal at Arundel, addressed the Board regarding the "dirt patch" field. He described the conditions caused by weather resulting in an unsafe setting prone to student injuries. Mr. Dawley stated that they gathered information from site council, parents and students to see what was desired in the "dirt" area. He stated that they would like for something to happen soon as it is not currently a safe usable space for children.

Hazel Stabinsky, PTA President at Arundel, wanted to speak on behalf of Arundel. She feels that we have lost sight of the big picture. She agrees that something needs to be done to have a safe play space for children. She shared that she has received feedback from students and parents wondering when a solution will occur and requested that this be addressed in a timely manner.

Sara Mancini, Site Council and parent at Central Middle School shared that natural grass fits with the District's strategic plan or the Sustainability Plan. She would like to see more hearty ground cover that can withstand high foot traffic. She feels that a community dialogue needs to be considered. She provided the board with a copy of her statements and the Sustainability policy.

Andrew Mancini, 7th Grader at Central Middle School, has played baseball at Highlands Field many times. He spoke about the synthetic grass there and what it is like. He does not feel that plastic is the best solution for students.

Dawn Brozek, Parent, shared her perspective about synthetic turf. She stated that the chemicals in the plastic cause reproductive and endocrine harm; the California EPA study is not using human subjects. She stated that the experts studying synthetic turf do not feel it is safe. She also addressed the Board regarding the heat created from synthetic turf including causing possible burns. She does not feel that we should be exposing student to the chemicals, heat and possible burns.

Paula Ebeju-Moffett, Central Middle School parent, was representing her children. She stated that she and her children are concerned about playing on turf at Highlands Park including that it hurts their eyes, it is too hot on warm days and it hurts when they slide on it. Paula read a statement from another parent who's son has developed an extreme reaction caused by the synthetic turf at Highlands Park.

Julie Juergens addressed the Board regarding nature play for kids. She stated that nature play for children has tremendous outcomes for them. In fact, Arroyo is creating a Wild Zone to nurture these children. She stated that plastic turf kills the soil and plants nearby. Whereas, research suggests that creating nature rich school yards is what is best for kids.

Emily McLuhan, parent at Arundel, is addressing the Board regarding the overwhelming response presented earlier was to put in synthetic turf.

She stated that Arundel is surrounded by green space. Right now there is no decent field for the students to play on. The dirt patch is an embarrassment. Students should be able to play in dirt and on

the grass. She feels that it is long overdue for something to happen at Arundel. She asked that the Board do something and do it quickly.

Karen Molinari, parent at Charter Learning Center (CLC), wants to echo all the previous statements. She feels that Arundel needs adequate, flat play space. She stated that CLC plans do not currently have a plan for an adequate, flat play space. She thanks the Board and the City for all their work to remedy the situations. She does not want to see this turn into a divisive issue among our community. She hopes that she is not the only one who does not want to pave the natural space with plastic.

Chesney Evert, student at Charter Learning Center, as an athlete, she prefers grass over synthetic fields.

After public comment, Robert Porter presented the next steps for Arroyo/CMS. There was extensive discussion among the Board regarding the options for Arroyo/CMS. Though no official action was taken, Trustees were in general agreement with plans to increase the size of current grass field at Arroyo/CMS in order for both of these schools to utilize the space.

With regard to Arundel School, there was extensive discussion among the board regarding the options, timeline, partnership possibilities and type of play space. Trustees clarified their commitment to have a workable field space for Arundel in place by the opening of the 2016-17 school year. Trustees were in agreement for staff to come back with a workable plan that could be implemented for a short term (1 year) solution to give Arundel something by next year while the Board has more discussion about how this will be part of the long-range planning and developing a Master Plan for Quality Outdoor Learning Spaces.

Staff will bring back to the Board a comparison of costs associated with installing various sizes of grass and/or synthetic turf and will present a workable interim plan for installing a temporary field, so as to ensure Arundel School has a usable field for the upcoming school year, while the District continues to consider long-term options.

President Farley adjourned the Board for a short recess at 9:41PM.

President Farley reconvened the Board at 9:48PM.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

### **12.C. Discussion of Goals for District Second Language/World Language Programs**

Minutes:

Tom Domer, Assistant Principal (CMS), and Marie Crawford, Principal (Arroyo) presented an overview on World Languages including the benefits of students learning a second language and multiple means of doing so, ranging from exploration of several languages, selecting elective courses, and/or having second language coursework as a required course. Mr. Domer and Ms. Crawford also shared information regarding implications for language in high school based upon completion of two years of middle school language coursework.

Board members discussed these various options and their perspectives on priorities around World Languages. Trustees were in agreement to continue pursuing the exploratory and elective options for second language courses, and not make it mandatory for next year. Trustees shared their views that language courses should meet rigorous standards, and they stressed the need for native language instructional support and continuity of language options from 7th to 8th grade.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

### **12.D. Marketing and Communications Plan**

Minutes:

Superintendent Baker presented to the Board a framework for discussing communications objectives and strategies and asked Trustees to provide general direction for future communications plans and to

steer budget development for the 2016-17 school year. Board members shared their "take-aways" regarding investing in a communication staff position up against budget constraints. There were concerns regarding the bandwidth of staff and their being able to implement a communications strategy without such support. General agreement of the Board was that there is value in investing in some short term communications strategies to have in place key messaging and collateral in time for Back to School Night, at a minimum. Dr. Baker will bring recommendations in the fall for potential further investment in communications.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

### 13. Action Items

#### 13.A. Pre-qualification Resolution for LLB Projects Prime Contractors

**Motion Passed:** Approve Resolution number 23:15/16 of the San Carlos School District adopting pre qualification process for lease-leaseback developers. Passed with a motion by Carol Elliott and a second by Michelle Nayfack.

Yes Nicole Bergeron  
Yes Eirene Chen  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Michelle Nayfack

Minutes:

Motion to approve consent items 13a, pre-qualification resolution for lease-leaseback projects prime contracts was made by Trustee Elliott and seconded by Trustee Nayfack. Trustee Farley asked clarifying questions. There was no discussion.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

#### 13.B. Pre-qualification Resolution for LLB Projects MEP Subcontractors

**Motion Passed:** Approve Resolution number 24:15/16 of the San Carlos School District adopting pre-qualification process for MEP subcontractors for lease-leaseback projects. Passed with a motion by Michelle Nayfack and a second by Nicole Bergeron.

Yes Nicole Bergeron  
Yes Eirene Chen  
Yes Carol Elliott  
Yes Kathleen Farley  
Yes Michelle Nayfack

Minutes:

Motion to approve Action Item 13B, pre-qualification resolution for lease-leaseback project MEP (Mechanical, Electrical and Plumbing) subcontractors was made by Trustee Nayfack and seconded by Trustee Bergeron. There was no discussion.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

#### 13.C. Approval of contract for student #1a with Community GatePath

**Motion Passed:** Staff recommends Board approval of the presented contract with Community Gatepath for AAC services. Passed with a motion by Nicole Bergeron and a second by Eirene Chen.

Yes Nicole Bergeron  
Yes Eirene Chen  
Recuse Carol Elliott  
Yes Kathleen Farley  
Yes Michelle Nayfack

Minutes:

Motion to approve Action Item 13C - Approval of Contract for Student #1a with Community GatePath was made by Trustee Bergeron and seconded by Trustee Chen. There was no discussion.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

#### **14. Agenda Setting**

Minutes:

There were no future items identified.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

#### **15. Adjournment**

Minutes:

President Farley stated that because of the time, the Board would not be re-adjourning to Closed Session. President Farley adjourned the meeting at 10:53PM.

For more information watch the video at <https://archive.org/details/BoardMeeting04282016> .

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Signature

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Signature