

**RESOLUTION NO. 24:15/16**  
**OF THE**  
**SAN CARLOS SCHOOL DISTRICT**  
**ADOPTING PREQUALIFICATION PROCESS**  
**FOR MEP SUBCONTRACTORS FOR LEASE-LEASEBACK PROJECTS**

**WHEREAS**, the San Carlos School District ("District") desires to prequalify potential electrical, mechanical or plumbing contractors holding C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, and/or C-46 ("MEP subcontractors") for lease-leaseback projects;

**WHEREAS**, school districts are required to prequalify first-tier MEP subcontractors for all contracts for projects using the lease-leaseback project delivery method awarded on or after January 1, 2016, using the requirements described in Section 20111.6 of the Public Contract Code;

**WHEREAS**, Public Contract Code section 20111.6 authorizes school districts to require prospective first-tier MEP subcontractors to submit a standardized questionnaire and financial statement (collectively "Prequalification Package") prior to bidding on lease-leaseback projects;

**WHEREAS**, Public Contract Code section 20111.6 authorizes school districts to establish a uniform system of rating bidders based upon the completed Prequalification Packages ("Prequalification Process");

**WHEREAS**, District staff has developed a standardized questionnaire for the Project in accordance with Public Contract Code section 20111.6 attached hereto as **Exhibit "A"** ("Questionnaire");

**WHEREAS**, District staff has developed a uniform system of rating potential MEP subcontractors for the Project based upon the completed Questionnaires and financial statements attached hereto as **Exhibit "B"** ("Rating System");

**WHEREAS**, the Rating System includes a process for potential MEP subcontractors to appeal certain decisions with respect to the prequalification process ("Appeal Process");

**WHEREAS**, the District desires to adopt the Prequalification Process, including the Questionnaire, Rating System, and Appeal Process for the Project.

**NOW, THEREFORE**, the Governing Board of the San Carlos School District hereby finds, determines, declares, orders and resolves as follows:

**Section 1.** That the above recitals are true and correct.

**Section 2.** That the Questionnaire, the Rating System, and the Appeal Process are authorized pursuant to Public Contract Code section 20111.6.

**Section 3.** That the District's Superintendent, or his designee, is authorized to implement the Prequalification Process, including accepting the final list of MEP subcontractors, consistent with Public Contract Code section 20111.6.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the San Carlos

School District on this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by the following

vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

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Kathleen Farley  
President of the Governing Board of the  
San Carlos School District

Attested to:

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Eirene Chen  
Clerk of the Governing Board of the  
San Carlos School District

**Exhibit "A"**

**Prequalification Questionnaire**

**Exhibit "B"**

**Prequalification Rating System**