

**RESOLUTION NO. 23:15/16**  
**OF**  
**THE SAN CARLOS SCHOOL DISTRICT**  
**ADOPTING PREQUALIFICATION PROCESS**  
**FOR LEASE-LEASEBACK DEVELOPERS**

**WHEREAS,** the San Carlos School District ("District") desires to prequalify potential prime contractors (referred to herein as "developers") for lease-leaseback projects;

**WHEREAS,** school districts are required to prequalify developers for all contracts for projects using the lease-leaseback project delivery method awarded on or after January 1, 2016, using the requirements described in Section 20111.6 of the Public Contract Code;

**WHEREAS,** Public Contract Code section 20111.6 directs school districts to require prospective developers to submit a standardized prequalification questionnaire and financial statement (collectively "Prequalification Package") prior to submitting a bid on lease-leaseback projects;

**WHEREAS,** Public Contract Code section 20111.6 authorizes school districts to establish a uniform system of rating bidders based upon the completed Prequalification Packages ("Prequalification Process");

**WHEREAS,** District staff has developed a standardized questionnaire in accordance with Public Contract Code section 20111.6 attached hereto as **Exhibit "A"** ("Questionnaire");

**WHEREAS,** District staff has developed a uniform system of rating potential prime contractors based upon the completed Questionnaires in accordance with Public Contract Code section 20111.6 attached hereto as **Exhibit "B"** ("Rating System");

**WHEREAS,** the Rating System includes a process for potential developers to appeal certain decisions with respect to the prequalification process ("Appeal Process");

**WHEREAS,** the District desires to adopt the Prequalification Process, including the Questionnaire, Rating System, and Appeal Process.

**NOW, THEREFORE,** the Governing Board of the San Carlos School District hereby finds, determines, declares, orders and resolves as follows:

**Section 1.** That the above recitals are true and correct.

**Section 2.** That the Questionnaire, the Rating System, and the Appeal Process are authorized pursuant to Public Contract Code section 20111.6.

**Section 3.** That the District's Superintendent, or his designee, is authorized to implement the Prequalification Process, including accepting the final list of prequalified developers, consistent with Public Contract Code section 20111.6.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the San Carlos School

District on this \_\_\_\_\_ day of \_\_\_\_\_ 2016, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

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Kathleen Farley  
President, Governing Board of the  
San Carlos School District

Attested to:

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Eirene Chen  
Clerk, Governing Board of the  
San Carlos School District

**Exhibit "A"**

**Prequalification Questionnaire**

**Exhibit "B"**

**Prequalification Rating System**