

DEPOSIT FORM

SAN CARLOS SCHOOL DISTRICT

SCHOOL: District Office

School Program (Non ASB): \_\_\_\_\_

Educare  Outdoor Ed Donation to  
 Lost Books  PTA SMART-e Preschool  
 Music  Miscellaneous

Business Office Use	
Logged:	<input type="checkbox"/>
Copied:	<input type="checkbox"/>
Board Mtg Date:	<u>2/25/16</u>
Board Approved:	<input type="checkbox"/>

Date of Activity: 1-15-2016

Activity/Event/Purpose of Deposit: Preschool parent made a donation through Employer - Enterprise Rent-A-Car  
Budget to expense account: \_\_\_\_\_

Total amount of all receipts being turned in: \_\_\_\_\_

Proof of Collection:

Denominations	# of Bills or Coins	Amount
Currency:		
\$ 100.00	_____	\$ -
\$ 50.00	_____	\$ -
\$ 20.00	_____	\$ -
\$ 10.00	_____	\$ -
\$ 5.00	_____	\$ -
\$ 1.00	_____	\$ -
		Currency Total: \$ -

Coin:		
\$ 1.00	_____	_____
\$ 0.50	_____	_____
\$ 0.25	_____	_____
\$ 0.10	_____	\$ -
\$ 0.05	_____	\$ -
\$ 0.01	_____	\$ -
		Coin Total: \$ -

Checks: 569582 306.00

(Make sure a list of checks are on file)

Check Total: \$ 306.00

TOTAL AMOUNT OF MONEY TURNED IN: \$ 306.00

Deposit to Account: \_\_\_\_\_

AMOUNT OVER OR SHORT OF RECEIPTS TURNED IN: 0

Depositor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Business Office Signature C. Kiteh Date: 2/8/16

Business Office Use Only	
Description	_____
Name	_____
Amount	_____
Account Code	_____
CECC Ref #	_____



550 KEARNY STREET, SUITE 1000  
SAN FRANCISCO, CA 94108  
415-808-4300

**Designation Account**

**DATE**  
January 15, 2016

BANK OF AMERICA  
555 CAPITOL MALL, STE 1555  
SACRAMENTO, CA

11-351210 CA  
1473

**AMOUNT**  
\$306.00

569582

United Way of the Bay Area

Three Hundred Six and 00/100 Dollars

VOID AFTER 6 MONTHS OF ISSUE DATE

*PAY TO THE ORDER OF*

San Carlos Preschool-Brittan Acres  
1200 Industrial Avenue  
San Carlos, CA 94070

2 SIGNATURES REQUIRED IF \$1,000.00 AND OVER

3 SIGNATURES REQUIRED IF \$10,000.00 AND OVER